

**City of Port Orford**  
**City Council Special Session**  
**In the Gable Chambers / Virtual participants**  
**Thursday, June 29<sup>th</sup>, 2023 at 5:30 P.M.**

<b>Mayor and Council</b>	<b>Present</b>	<b>City Staff</b>	<b>Present</b>
<i>Pat Cox, Mayor</i>	X	<i>City Administrator (CA) John Hutt</i>	X
<i>Brett Webb</i>	Absent		
<i>Gary Burns</i>	X	<i>John Isadore, Public Works</i>	X
<i>Perri Rask</i>	X	<i>Joseph Harrison, City Recorder</i>	X
<i>Ann Vileisis</i>	X	<i>Legal Counsel Shala Kudlac</i>	Absent
<i>Greg Tidey</i>	X		
<i>Tim Pogwizd</i>	X		

**1. Call to order/roll call/ pledge of allegiance**

- a. Mayor Cox called to order this Special Session of the Common Council on June 29<sup>th</sup>, 2023, at (5:30) pm.

**2. Presentations to the Council/Citizens**

- a. None

**3. Consent Calander**

- a. Councilor Vileisis asked for a correction in Januarys Minutes; The watershed report listed the month that the Watershed Committee planted trees was July not January. It has been changed to January on the updated minutes.
- b. Councilor Burns motions to approve the Consent Calendar with the previous amendment.
- c. Councilor Tidey seconds the motion.
- d. Vote:

*Councilor Burns*            Yes        *Councilor Vileisis*    Yes  
*Councilor Pogwizd*       Yes        *Councilor Tidey*      Yes        *Councilor Rask*        Yes

- e. Discussion: With no further discussion, the Council unanimously approved the minutes with the amendment.

**4. Citizen's Concern**

- a. John Johnston on behalf of Rotary members requests that the public hearing move at a reasonable pace as they are double booked.

**5. Public Hearing: Community Development Block Grant Opportunities (5:33)**

- a. CA Hutt begins by explaining the Block grant starting with the public notice being read in full which has been included as an attachment. (5:35)
- b. Council Questions prior to Public Comment:
  - i. As we apply for the Grant are we considering the sustainability of the building? One of the issues on the building is the heating system, in order to keep it dry and warm for the prevention of mold, we should be looking at the most eco friendly heating system so that it can be kept on through the wet season.

44 ii. Are we updating the plan or are we just updating the cost projection? Its just  
45 an update on the financing so that we can show capacity to accomplish the  
46 goals set out in the Grant application. Our in-kind match is completing the  
47 project, we are not liable for funds we do not receive and our out-of-pocket  
48 costs should be minimal.

49 c. Public Comment:

50 i. John Johnston: Introduces members of his committee that are in the  
51 audience. His organization has been raising funds to alleviate the cost of the  
52 project, so far they have received approximately \$140,000 from 143 separate  
53 community members for the grant match and the City Council previously  
54 approved this project. They have been working on this project since 2019,  
55 almost 5 years, but the Covid Crisis limited the activates they were able to  
56 engage in. They are still accepting donations; you can do so by dropping  
57 loose change in donation houses around town or visiting their website; more  
58 substantial donations are tax deductible.

59 1. Council asks if his organization is a 501(c) (3) – no.

60 d. Council Deliberations:

61 i. Have the plans been finalized or is there time for public input? The Plan has  
62 schematics and concept drawings, but the architecture plans have not been  
63 finalized. We need to make sure the funding is secured prior to plan  
64 finalization. So there is still time for some public input.

65 e. Public Hearing Closing

66 i. Hearing no further deliberations, discussion or questions, Mayor Cox closes  
67 the public hearing discussion at (5:52) pm

68 f. Vote:

- 69 i. Councilor Vileisis motions to approve Resolution 2023-12: To Submit for
- 70 Community Block Grant to Remodel and Upgrade access to the Community
- 71 Building and American Legion Hall
- 72 ii. Councilor Pogwizd seconds the motion
- 73 iii. Vote: with no further discussion the Council unanimously passes motion to
- 74 approve resolution 2023-12 at (5:51) pm

75 Councilor Burns	<u>Yes</u>	Councilor Vileisis	<u>Yes</u>		
76 Councilor Pogwizd	<u>Yes</u>	Councilor Tidey	<u>Yes</u>	Councilor Rask	<u>Yes</u>

77  
78 6. Additions to agenda

79 a. Joseph presents an OLCC event license for the 4<sup>th</sup> of July that came in earlier that  
80 day; due to addition coming in past the cut off, the non-emergency nature of the  
81 addition, and the unlikeliness of the paperwork getting filed with OLCC prior to the  
82 event date, the Council agrees via consensus against adding the OLCC event license  
83 to the agenda.

84 b. CA Huttl requests to add Labor negotiations discussions as an executive session at  
85 the end of the meeting. Council asks if they legally can without notice, CA Huttl  
86 informs that they can since no decision is being made.

- 87 i. Councilor Burns motions to add an Executive Session on Labor Negotiations
- 88 at the end of the meeting.
- 89 ii. Councilor Tidey Seconds the motion.
- 90 iii. Vote: the vote passes unanimously at (5:42) p.m.

91 Councilor Burns	<u>Yes</u>	Councilor Vileisis	<u>Yes</u>		
92 Councilor Pogwizd	<u>Yes</u>	Councilor Tidey	<u>Yes</u>	Councilor Rask	<u>Yes</u>

- iv. Discussion: Council asks if we can add a general Executive session item to the agenda incase we need to have one at the end of any meeting; this discussion ended because doing so would involve changing the city charter.

7. Departmental Reports

a. Administration: Website ready we just had to wait for server upgrades before moving over. The Visitor Center renovation and staffing issues are being discussed at an upcoming meeting; it will be open for the 4<sup>th</sup> of July Jubilee, but it is not ready to be open for the general public. Phone and Internet are being connected in the building. We received a Land Use Compatibility Statement from a Psilocybin Mushroom Service Center, we don't have anything in our code about it, we have an opportunity to either tax them or deny them. CA Huttl is working on code changes on TLT grants, emergency response commission, and the Coos-Curry Electric (CCE) franchise agreement.

- i. A quick explanation of the CCE franchise agreement: we can either charge a 3.5% fee and have it not be passed onto the customers, or a 5% fee that gets passed onto the customer. There is also a step agreement starting at the 3.5% and gradually increasing it to the 5% over 20 years. CA Huttl would like Council direction.
- ii. CA Huttl had a meeting with the city's property and liability insurance agent to discuss an upcoming renewal in policy and CA Huttl would like direction on which policy the City Council would like to adopt. Options are as follows:
  - 1. \$78,000 premium with no deductible
  - 2. \$17,000 premium savings in 10 years with \$2,500 deductible
  - 3. \$41,000 premium savings in 10 years with \$10,000 deductible
 Discussion of loss history versus deductible and statistical analysis.
- iii. Councilor Pogwizd motions to accept the insurance agreement with the \$10,000 deductible.
- iv. Councilor Burns seconds the motion.
- v. Vote: Council unanimously passes the motion at (7:10)

<i>Councilor Burns</i>	<u>Yes</u>	<i>Councilor Vileisis</i>	<u>Yes</u>		
<i>Councilor Pogwizd</i>	<u>Yes</u>	<i>Councilor Tidey</i>	<u>Yes</u>	<i>Councilor Rask</i>	<u>Yes</u>

- vi. Discussion: Council would like to know the length of the contract and if we can renegotiate before the term is up. CA Huttl suspects that we would be able to renegotiate and doesn't see anything in the agreement that would prevent us from doing so. Councilor would like to know our loss history; in the past 2 years we've only had \$8,358 in claims – 8 out of those 10 years had \$0.

b. Finance

c. Public Works

i. John Isadore: Public works has little to report, they are doing standard maintenance and getting ready of the crowd for the 4<sup>th</sup> of July. There are some potholes around town they are looking into getting solutions for. Council brings up the idea of piggy backing on the County since a lot of the potholes are on county roads. Meters and Water Tank and Wetlands Walkway and Dredging and Workshop (6:30)

d. Police

e. Planning

f. Mayors Report

g. Liaison

i. Port – Webb

ii. School – Rask

iii. Fire District - Tidey

- 146 iv. Watershed – Vileisis v. Parks - Tidey TLT
- 147 vii. Mainstreet – Burns viii. Emergency Mgmt. - Burns

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149 8. Old Business

150 a. Resolution 2023-12: APPROVING LOAN AGREEMENT WITH DEQ TO ACQUIRE  
 151 WATERSHED PROPERTY AND PARTIALLY REHABILITATE SAME;  
 152 AUTHORIZING CITY ADMINISTRATOR TO EXECUTE AS NECESSARY.

- 153 i. The Council is informed that the state legislature just passed new laws that  
 154 would allow the city to get further forgiveness for this loan in the future.
- 155 ii. Councilor Vileisis motions to approve resolution 2023-12.
- 156 iii. Councilor Burns seconds the motions.
- 157 iv. Vote: with no further discussion, motion passes unanimously at (7:30)

158 *Councilor Burns* Yes *Councilor Vileisis* Yes  
 159 *Councilor Pogwizd* Yes *Councilor Tidey* Yes *Councilor Rask* Yes

160 b. Resolution 2023-13: RESOLUTION RATIFYING BUDGET AMENDMENT TO FOREST  
 161 MANAGEMENT PLANNING GRANT AGREEMENT U22011

- 162 i. Councilor Pogwizd motions to approve Resolution 2023-13
- 163 ii. Councilor Burns seconds the motion.
- 164 iii. Vote: motions passes unanimously at (7:33)

165 *Councilor Burns* Yes *Councilor Vileisis* Yes  
 166 *Councilor Pogwizd* Yes *Councilor Tidey* Yes *Councilor Rask* Yes

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168 9. New Business

- 169 a. None

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171 10. Continuing Action Items

- 172 a. None

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174 11. Considerations

- 175 a. Dave McCutcheons: Youth Program
- 176 b. Ann Vileisis: Letter to the editor, Curbs around town dangerous, building permit  
 177 process,

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179 12. Future Meetings

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- 181 a. Thursday, July 13<sup>th</sup> 2023; Workshop In the Gable Chambers and Online at 5:30 pm
- 182 b. Thursday, July 20<sup>th</sup> 2023; Regular Meeting in the Gable Chambers and Online at 5:50  
 183 pm

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185 13. Adjourn

- 186 a. Hearing no further business, Mayor Cox called this meeting of the Common Council  
 187 to a close at (7:57 pm)
- 188 b. The Council then went into Executive Session that lasted until (9:00) pm

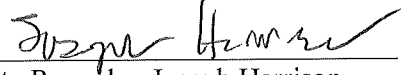
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Mayor, Pat Cox

7/21/2023  
Date

  
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City Recorder, Joseph Harrison

7/21/2023  
Date