

City of Port Orford
City Council Meeting
In the Gable Chambers / Virtual participants
Thursday, October 27, 2022 at 5:30 P.M.

Mayor and Council	Present	City Staff	Present
<i>Pat Cox, Mayor</i>	X	<i>CA Ginsburg</i>	X
<i>Tim Pogwizd, President</i>	X	<i>Shala Kudlac, City Attorney</i>	X
<i>Gary Burns</i>	X	<i>John Isadore, Public Works</i>	X
<i>Lorrin Kessler</i>	X		
<i>James Garratt</i>	X		
<i>Greg Tidey</i>	X		
<i>Ann Vileisis</i>	X		

Others Present: Tim Rossi, Penny Suess/Dana Gurnee, Monica Ward, Ann Schmierer, Skaidra, Page Santos, Kim Foster, Rowland Willis, Teresa Kolibaba, Brett Web, Jenn Bailey.

1. Call to Order

Mayor Cox called to order this Meeting of the Common Council on Thursday, October 27, 2022, at 5:41 p.m. Mayor Cox and attendees recited the Pledge of Allegiance.

2. Additions to the Agenda: Council Rules were not addressed in the workshop. Late proposal to complete an application was received late. Councilor Vileisis made a motion to add consideration of the implementation study for the grant to the agenda due to emergency with Councilor Kessler as second. *Motion carried 6-0.*

Councilor Pogwizd Yes Councilor Burns Yes Councilor Vileisis Yes
Councilor Kessler Yes Councilor Tidey Yes Councilor Garratt Yes

3. Presentation to Council/Citizens: Rise and Shine Early Learning-Skaidra and Paige: Skaidra presented a modified presentation of Rise and Shine Early Learning on behalf of Paige Santos who was also in attendance. Paige Santos is owner and director. Paige is launching the childcare center in Port Orford. Skaidra gave an introduction, need for services, and addressed finding a facility. The Community Center was suggested by Rise and Shine. Mayor and Council are concerned about renting to private for-profit use, and this has never been an option. The Community Center would have to be closed to the community Monday through Friday. Location options were discussed. Private business versus nonprofit was discussed.

4. Consent Calendar:

Approval of minutes from August 18, 2022 and September 15, 2022.

Councilor Pogwizd moved to approve the minutes of the August 18, 2022 meeting as written with Councilor Kessler as second. *Motion rescinded*

Discussion: Councilor Vileisis reported that she was in attendance of August 18 and September 15, but the minutes do not reflect that.

4 Councilor Vileisis moved to approve the minutes of August 18 and September 15 amending
5 the attendance to include her with Councilor Burns as second. *Motion carried 5-0*

6 *Councilor Pogwizd Yes Councilor Burns Yes Councilor Vileisis Yes*
7 *Councilor Kessler Yes Councilor Tidey Yes*

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10 **5. Citizens' Concerns:**

11 Ann Schmierer, citizen and city water consumer, spoke on support of the resolution to
12 purchase the acres near Port Orford drinking water, the Wilson Property. She spoke on the
13 benefits of the purchase by the city and the cost reduction of the maintenance and eliminating
14 development near the water source.

15
16 Rowland Willis citizen of Port Orford, spoke on code enforcement, specifically light
17 trespass. The ordinance and compliance were reviewed.

18
19 Kim Foster, Port Orford resident and member of the watershed council voiced her support of
20 the watershed resolution on this meeting's agenda.

21
22 **6. Departmental Reports:**

23 **a. Public Works:** A written report has been provided to councilors by Jon Isadore.

24 Dredging project moving forward and DEQ permit was discussed. Mr. Isadore reported
25 Laura Johnson is assisting the city with the certification and dredging permit. The
26 turbidity data will be included in the permitting process for the dredging. The Army
27 Corps of Engineers has not responded yet. New meters are still being pursued.

28 **b. Administration/Financial Report:** CA Ginsburg provided a written report to councilors.
29 The Visitor Center and other areas in Port Orford are still looking for volunteers. There
30 is no update on the ODOT lights in regards to the dark sky ordinance. CCE is putting in
31 the lights that are standard of ODOT spec. Dog bites and code enforcement was
32 discussed.

33 **c. Planning:** CA gave an update. A planner has not yet been accepted. Planner Shoji is
34 serving in a temporary position.

35 **d. Fire District:** Councilor Garratt has no addition information. Volunteers are needed.

36 **e. TLT:** Councilor Pogwizd spoke on a task for next year that needs attention. Volume was
37 inaudible.

38 **f. Watershed:** Councilor Vileisis gave a report on the application. She reported that Linda
39 Tarr will be presenting next week in North Bend on Port Orford's innovative project.

40 **g. Port:** Mayor Cox reported the crane replacement was accepted by the board.
41 Preauthorization for the road hardening proposal is finished. They are pushing for the sea
42 water system funding.

43 **h. Parks:** Councilor Tidey reported the Buffington Park Cinnamon Roll Run had
44 approximately 140 participants. The Port Orford Disk Golf Course is having the Port
45 Orford Open, a playground fundraiser, this weekend. Three garbage cans have been
46 received are in place.

47 **i. Emergency Management:** Councilor Burns reported Monica Ward, the Emergency
48 Response coordinator, provided information to the Emergency Management commission
49 with information on other jurisdictions.

- 4 j. **School:** Councilor Kessler reported the school decided to go nationwide for a part time
- 5 superintendent. The playground equipment was damaged when removed so became a
- 6 safety liability to use elsewhere.
- 7 k. **Main Street:** Councilor Burns reported Main Street is finishing current projects. They
- 8 are taking on the Rays flower bed out front. The project will be on grants. A planter in
- 9 front of Chevron was damaged by an accident and will have to be replaced.

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11 **7. Old Business**

12 a. **Right of Way Code Revision:** Moving vehicles to avoid tow was discussed. CA

13 Ginsburg’s right of way duties were clarified. Councilor Pogwizd moved to remove the

14 right of ways away from the City council and give them to city staff with Councilor as

15 second. *Motion rescinded.* This was already decided at a previous meeting.

16

17 b. **Code Enforcement Contract:** Funding for the 25,000-dollar contract was discussed.

18 Grant moneys are outlined. There is money in the budget. A grant writer was approved

19 by council in May, which will also need funding. A supplemental budget will need done

20 to move funds in the appropriate places. Enforcement types provided by the county are

21 discussed. Alternative enforcement providers and the costs are discussed. This is not

22 time sensitive.

23 Councilor Pogwizd moved to table the code enforcement contract until the next meeting

24 with Councilor Vileisis as second. *Motion carried 6-0.*

25 *Councilor Pogwizd Yes Councilor Burns Yes Councilor Vileisis Yes*

26 *Councilor Kessler Yes Councilor Tidey Yes Councilor Garratt Yes*

27

28 c. **Hazard Mitigation Plan Acceptance Resolution:** The resolution has been provided to

29 the city councilors.

30 Councilor Burns moved to adopt the 2022 Curry County Multi-Jurisdictional Natural

31 Hazards Mitigation Plan for the City of Port Orford with Councilor Kessler as second.

32 *Motion carried 6-0.*

33 Discussion. None.

34 *Councilor Pogwizd Yes Councilor Burns Yes Councilor Vileisis Yes*

35 *Councilor Kessler Yes Councilor Tidey Yes Councilor Garratt Yes*

36

37 d. **Watershed Resolution:** Councilor Burns moved to approve resolution 2023-02 for the

38 purchase of the Wilson Parcel not to exceed \$842,000 with Councilor Vileisis as second.

39 *Motion carried 6-0.*

40 Discussion: The intent for the 50,000 dollars for maintenance was for the lifetime and

41 not repeated every year. The closing costs might be less than. The interest rate is 0.5

42 percent. Councilor Pogwizd cautioned the council regarding the city’s spending.

43 *Councilor Pogwizd Yes Councilor Burns Yes Councilor Vileisis Yes*

44 *Councilor Kessler Yes Councilor Tidey Yes Councilor Garratt Yes*

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46 **8. New Business:**

47 a. **Right of Way Senior Center Sign Permit:** No longer needs consideration.

48

4 **b. Implementation Plan:** The city has only one proposal for Implementation Plan. There is
 5 not enough time to pursue additional. Legal counsel Kudlac reviewed legal requirements
 6 of having less than implementation plan proposal and the need for findings of an
 7 emergency. This is basically what is in the water master plan currently. Councilor Kessler
 8 moved to go under contract with Civil West for the Implementation Plan due to the
 9 timeline restriction with Councilor Burns as second. *Motion carried 6-0.*
 10 Discussion: Protocol regarding contracts is reviewed. Bill Dawson from Civil West is in
 11 attendance. He stated this is in depth and will take every day before the deadline to
 12 compile this implementation plan.

13 *Councilor Pogwizd Yes Councilor Burns Yes Councilor Vileisis Yes*
 14 *Councilor Kessler Yes Councilor Tidey Yes Councilor Garratt Yes*

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 16 **9. Considerations**

17 **Citizen:**

18 Teresa Kolibaba, Port Orford resident, reported that the city council and Main Street told
 19 ODOT where to place the lights. The lights are blinding. She would like the lights removed.
 20

21 Jen Bailey, Port Orford resident, clarified that the right of way application at the senior center
 22 should have been provided by the property owner. She is pointing out that the adjacent
 23 property owner needs to make the application.
 24

25 Brett Web cautioned against making big decisions prior to a new council coming. He agreed
 26 with Councilor Vileisis about staff making big decisions without going to council.
 27

28 **Staff:** None.
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30 **Councilor:** Councilor Burns would like porta-potties in strategic places in town. He thinks
 31 volunteers will maintain them. Protocol is discussed. Locations are discussed.
 32

33 Councilor Vileisis expressed appreciation to CA Ginsburg for her efforts on the success of
 34 the grant. She regrets that the workshop next week has been cancelled. Jessica's assistant
 35 needs addressed. The subject keeps getting put off. Councilor Pogwizd asked for additional
 36 information to be reviewed by councilors to expedite a workshop or email decisions.
 37

38 Councilor Garratt asked if there was going to be a December meeting. By consensus,
 39 councilors agree to have a December meeting.
 40

41 **Mayor:** Mayor Cox shared an email asking the city to honor a day for an individual who has
 42 helped the city. This will be considered next month. A workshop regarding prioritizing and
 43 master plan is scheduled.
 44

45 **10. Future Meetings:**

46 **Workshop November 7, 2022, 4:30 p.m.**

47 **Thursday, November 17, 2022, Regular Council Meeting 5:30, hybrid.**
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49 **Adjourn:** There being no further business, Mayor Cox Adjourned the meeting at 8:04 p.m.

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Attest:

Mayor, Pat Cox

City Recorder, Jessica Ginsburg