

[illegible]

ACTION TAKEN (CITY STAFF ONLY)

Verified legal owner with County # 247-7011 _____

Inspection (date) _____ **OR** **Routed**
to: _____

Letter mailed to owner (date) _____ **OR** **Correction notice left at site:** _____

Owner=s response: _____ **Date**
Due: _____

Re-Inspection of site: YES-NO _____ **Date Due:** _____

Letter sent CERTIFIED and property posted ____ **OR** **Citation Issued:** _____

Owner=s response: _____ **Date Due:** _____

Re-Inspection of site: YES-NO _____ **Date Due:** _____

Crew directed to: _____

Bill sent CERTIFIED w/ordinance (30 days) _____
Property lien: _____

CONTACT WITH REPORTING CITIZEN:

