City of Port Orford
Regular City Council Meeting
In the Gable Chambers / Virtual participants
Thursday, March 21st, 2024 at 5:30 P.M.

Mayor and Council	Present	City Staff	Present
Pat Cox, Mayor	X	*City Administrator (CA) Melissa Radcliffe*	X
Brett Webb	Excused	*Joseph Harrison, City Recorder*	X
Gary Burns	X		
Perri Rask	X		
Ann Vileisis	X		
Greg Tidey	Excused		
Tim Pogwizd	X		

The minutes were prepared to the best of our ability using the recording available at:
https://www.youtube.com/watch?v=9vZ_hL3EmFE

1. **(0:00-0:02) Call to Order/Roll Call**
   a. **Mayor Pat Cox** calls this regular session of the Port Orford City Council to Order @ 5:32 pm and lead the chamber in the pledge of allegiance.

2. **(0:02-0:50) Presentations to the Council/Citizens**

   a. **(0:02-0:24) Speeding Jen Head:** Speeding up to 60+ MPH has been a problem on city streets. Potential Solutions are Flashing Speeding Signes, Cameras, Speed Bumps. There are various payment options for each potential solution. Before we look at solutions, we should gather more data.

   b. **Historical society** – skipped

   c. **(0:24-0:50) Curry County Sheriff Levy** – Commissioner Trost: Couple of handouts. 31% shortfall on costs, which is why the levy is needed. The Levy was designed strictly for law enforcement and will lead to the Sheriff's Department being able to provide 24-hour service, increased jail services and decreased response times. It will cost the $2.23/$1000 which was calculated by Nelson Research Group – they studied Curry County residents to find what they would accept. They will to pay more for increased services, more so than keeping current costs to keep current www.currycountylevy.com access it to ask additional questions. They have established a help phone number that citizens can call to gain assistance on how it will cost individual citizens. 7.6-7.8% of average citizens tax is county, only that percentage will be increased. There will be a town hall in May, and the vote will be later that month.

      i. **Sheriff Ward;** Sheriff for almost 10 years. Funding has been an ongoing issue for the County Sheriff's department. Their office has been built up to a good organization and works well with other agencies. Their #1 goal is to provide better safety to County Citizens. The levy they are proposing is a 5-year levy while they continue looking for other sources of funding. To go 24/7 the sheriff would need 12 deputies. The last proposed levy was supported by City Council but the County didn't pass it. To be under budget, there would need to be a $3 million reduction which would remove most sheriff deputies. O&C supreme court decisions are coming up, if logging is allowed to resume, another levy in another 5 years may not be necessary. There would be a 7-member Advisory committee that will oversee the levy funds.

ii. **Council Questions:**
   1. **Why is the Sheriff's department having trouble filling 4 deputy slots?**
      a. Financial Security, no one will take the job if there is a high chance of the position being eliminated in the near future.

3. **(0:50-0:51) Consent Calander**

   a. **Councilor Pogwizd moves to approve the consent calendar as presented**
   b. **Councilor Rask seconds the motion**
   c. **Vote: no further discussion motion carries with a vote of 4-0-2**

Councilor Burns	***Yes***	***Councilor Pogwizd***	***Yes***	***Councilor Rask***	***Yes***
Councilor Tidey	***Absent***	***Councilor Vileisis***	***Yes***	***Councilor Webb***	***Absent***

4. **Additions to the Agenda**
5. **(0:51-0:55) Citizen's Concerns**

   a. **Patrick Hollinger:** Candidate running for Curry County Commissioner. Went through his history and qualifications for the position he is applying for.

6. **(0:55-1:17) Departmental Reports**

   a. **Administration** – most important items that CA Radclife has been working on have been included in this report. Door hangers for when there is a break in the water system have been made and will be at the city soon. Councilors appreciate the weekly reports from CA Radcliff nice.
   b. **Finance** – Finance Committee formed tonight. Pogwizd and Rask are now members. David Johnson is coming back for one more budget, still looking for another budget officer. 22 audit is completed and submitted.
   c. **Public Works** – Coast Guard Hill lift station being worked on. The deady pump station was down yesterday and may need a retrofit. Money for the CGH pump station needs repairs to happen before July so that money from the last budget can used. An electronic meter will probably also need to be installed.
   d. **Police** – Nothing to report.
   e. **Planning** – DLCD grant work is being done, there will be a housing workshop for public outreach.
   f. **Mayors Report** – already covered during admin report.

g. **(1:06-1:17) Liaison**

   i. **Port;** crane replacement is close, grant for supplemental sea water system
   ii. **School;** none
   iii. **Fire District;** absent
   iv. **Watershed; the** Land deal has been completed. Eligible for another grant. BRIC grant submitted, also covers meters.
   v. **Parks;** Absent
   vi. **TLT;** First week in April. The advertising committee has been put together and waiting for the amount of funding they have. Haven't done that since covid.
   vii. Mainstreet; in report
   viii. **Emergency Mgmt.;** house number PSA being mailed out with the utility bills this month. There are vehicle radios ready to be installed; $250 per radio for installation.

7. **Old Business**
   a. **None**

8. **(1:17-1:45) New Business**

   a. **(1:17-1:37)** Beacon Broadband Franchise Agreement (Brent Bischoff CEO of CCE & BB); Begins by giving a Handout that explains the background of Broadband Beacon. Beacon Broadband is a for profit company but doesn't operate that way. What is not being covered by grants is being covered by Co Bank. Draft Franchise agreement to build fiber network. Fee portion of packet based on state law the max that can be charged is 5%. Take rates on the low side 9,000 revenue stream.
      i. **Questions from Council**
         1. **When are you hoping to start?**
            a. As soon as it is in place they would be able to start.

         2. **The proposal states that it needs time from Public Works & input from Isadore. How much?**
            a. **Isadore:** Looks forward to working with them. There will be areas where boring will not be allowed but it can be worked out if someone on their end is willing to coordinate. Nothing else pops out from the agreement.
            b. **Bischoff:** New tech will limit the amount of boring being done.

         3. The council states they would like to have a lawyer review the agreement prior to final agreement.

         4. Rask moves to approve the Franchise Agreement with Beacon Broadband pending council review.
         5. Pogwizd seconds the motion.
         6. Discussion: does lawyer review allow us to change the wording of the agreement in between readings?
         7. Motion & Second Rescinded

         8. Rask moves to accept 2024-01 subject to attorney review.
         9. Pogwizd seconds the motion.
         10. Vote: offered to cover staff time, passes 4-2

Councilor Burns	*Yes*	*Councilor Pogwizd*	*Yes*	*Councilor Rask*	*Yes*
Councilor Tidey	*Absent*	*Councilor Vileisis*	*Yes*	*Councilor Webb*	*Absent*

b. **(1:37-1:40) CTR: Rate adjustment 75% of CPI .94 cent/month for average service. Last year was rough at 8% so lighter year this year.**

i. **Burns moves to approve rate adjudgment.**
ii. **Rask seconds the motion.**
iii. **Vote carries 4-2**

Councilor Burns	*Yes*	*Councilor Pogwizd*	*Yes*	*Councilor Rask*	*Yes*
Councilor Tidey	*Absent*	*Councilor Vileisis*	*Yes*	*Councilor Webb*	*Absent*

c. **(1:40-1:43) CCE Letters of support**

i. **CCE is applying for grants for a Resilience project & a smart grid project that require City Letter of Support/Partnership.**
ii. **Rask moves to accept signing the letter of support.**
iii. **Pogwizd seconds the motion.**
iv. **Vote: no further discussion carries 4-2**

Councilor Burns	*Yes*	*Councilor Pogwizd*	*Yes*	*Councilor Rask*	*Yes*
Councilor Tidey	*Absent*	*Councilor Vileisis*	*Yes*	*Councilor Webb*	*Absent*

d. **(1:43-1:45) RES 2024-04 Authorizing CA Radcliffe as signatory on Rogue accounts**

i. **Pogwizd moves to approve Res 2024-01.**
ii. **Burns seconds the motion.**
iii. **Vote: with no further discussion vote carries 4-2**

Councilor Burns	*Yes*	*Councilor Pogwizd*	*Yes*	*Councilor Rask*	*Yes*
Councilor Tidey	*Absent*	*Councilor Vileisis*	*Yes*	*Councilor Webb*	*Absent*

e. **(1:45) Consensus on adding housing number PSA in billing; councilors agree via consensus of present members.**

9. **(1:45) Continuing Action Items**

a. **Attorney RFP is in process. Hopes to have more prior to next meeting.**
b. **Speeding camera conversion/presentation will be continued next month.**

10. **(1:45-1:52) Considerations**

a. **Teresa Kolibaba (611 Jackson Steet); Garden meter credit failed to be applied to the water bill.**

b. **Rask: Workshop on Ordinance Enforcement on clean up. Will add scheduling a workshop on next agenda.**
c. **Pogwizd; Happy with new City Admin and having a Budget officer. Vileisis agrees.**

11. **(1:53) Future Meetings**
    a. **Next meeting is April 18th 2024.**

12. **(1:53) Adjourn**

No further business Mayor adjourns the meeting at 7:25

Attest:

Mayor, Pat Cox — 5/28/2024 Date

City Recorder, Joseph Harrison — 5/28/2024 Date