

**CITY OF PORT ORFORD
REGULAR SESSION OF THE PARKS COMMISSION
THURSDAY, June 6th, 2024, AT 6:00 P.M.**

Please join this meeting from your computer, tablet or smartphone.

<https://meet.goto.com/551233469>

You can also dial in using your phone.

United States (Toll Free): 1 (877) 309-2073

United States: 1 (646) 749-3129

Access Code: 551-233-469

AGENDA

1. Call to order/roll call/Pledge of Allegiance
2. Additions to the Agenda
5. Minutes for May 2nd (pg. 2-4)
6. Citizen Concerns (On Agenda items only; 3 min.)
7. **REPORT: Buffington Park Host**
8. Consent Calendar
9. Commissioner Reports
 - a. Comm. Izumida
 - b. Comm. Kocurek
 - c. Comm. Thompson
 - d. Comm. Sampsel
 - e. Comm. Tidey
 - f. Comm. Fraser
10. Old Business
 - a. Grants Discussion/Update
 - b. Battlerock Access Discussion/Update
11. New Business
 - a. Kitty Million Trail Counter Grant
 - b. Top 10 Priorities Discussion
12. Considerations
 - a. Citizens
 - b. Commissioner's
13. Future Meetings

Thursday, June 6th, 2024; Regular Meeting In the Gable Chambers and Online at 6:00 pm
13. Adjourn

**MINUTES
CITY OF PORT ORFORD
REGULAR SESSION OF THE PARKS COMMISSION
THURSDAY, May 2nd, 2024, AT 6:00 P.M.**

1. Call to order/roll call/Pledge of Allegiance
 - a. Commissioners: Tidey, Thompson, Kocurek, Izumida
 - b. Online: Jane Davidson (citizen)
 - c. Quorum met
2. Additions to the Agenda – 10c (Parks Equipment at Public Works) and 10d (Horse Arena)
3. E Clampus Vitus: Historical Marker
 - a. Tabled to June meeting – no representatives from ECV here to discuss
4. Jane Davidson: Dog Training Classes in Buffington
 - a. Commission reviews a letter of proposal from Jane Davidson – 25th of May for 6 weeks on Saturdays. Approx 1 hour per session.
 - b. Tidey motions to allow the dog training program to take place at ball field; Thompson seconds
 - c. **Vote: Unanimous yes**
5. Minutes for March 7th (pg. 2-4)
 - a. Approved unanimously
6. Citizen Concerns (On Agenda items only; 3 min.)
 - a. None stated
7. **REPORT: Buffington Park Host (pg. 5)**
 - a. Park host not present
8. Consent Calendar – no items
8. **Commissioner Reports**
 - a. **Comm. Izumida** – Playground is becoming dilapidated. Swingset appears to be at risk of breaking. Nails in the edging are working out. Recommends replacing nails with screws. Public works is ordering new pressure washer parts. Izumida wants to pressure wash the deck and basketball court. Rosaria Williams would like to purchase a memorial bench overlooking the baseball field. Tidey will talk to Rosaria about placement. Public works can repair the swing. Tidey will work with Public works to acquire repair parts. Izumida did research on markets in the park; plans to move ahead despite some concerns about wind. Reports that horse arena users have asked to not pull the grass in the arena – removing grass makes it dusty. Izumida has noticed a citizen dumping their private trash at the park. Will try to identify this person as this

is a violation of the city ordinance.

b. **Comm. Kocurek** – Mike Baran called to discuss a possible Tee-ball league that would practice at the ball field. Put down 16 feet of grip tape at battle rock bridge; rain can compromise glue. Reglued the windmill at Hole 4 of minigolf course. Watershed council performed some weeding in the visitor center bioswale.

c. **Comm. Thompson** – Communicated with Izumida that a pickleball tournament is being planned for July 6. They pull power from the A-frame; no objections. A citizen called regarding the steps at Battle Rock Beach; no action taken without commission. A citizen paid for their memorial bench; Thompson will follow-up to determine if plaque(s) have been ordered. Met with Melissa Radcliffe and will discuss playground with Mayor Cox and city administrator.

d. **Comm. Sampsel** – not present

e. **Comm. Tidey** – 4th of July disc golf tournament is live for online registration. Will be after parade. Supplies acquired – bring your own disc. Car show will be on the street near the Post Office. City administrator would like to review the Park Host's role.

f. **Comm. Fraser** – not present

9. **Old Business**

a. **Grants Discussion/Update** – Unable to apply for April 1 grant in time.

b. **Battlerock Access Discussion/Update** – No update; Izumida suggests the concerned citizen could help organize a fundraiser.

c. **Public Works** – Equipment is in their storage yard. Grills, picnic tables, benches, pavers, disc golf goals. Commission had previously selected locations for much of this equipment. Readerboard is not suitable for our climate – not enclosed.

d. **Horse Arena** – Lilies of the Field equine has a contractor, money, and bid to replace horse arena fencing. They want to shorten it to “rodeo size” and modify the footprint somewhat. By consensus, the commission supports moving this forward. Izumida requests that we salvage any useable material we can.

11. **New Business - none**

12. **Considerations**

a. **Citizens** – no citizens present or online

b. **Commissioner's**

Thompson – conversation between city administration and Thompson highlighted the need for budget materials as budget season is approaching.

Tidey – things are moving forward with new city administration..

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Attest,

Brian Thompson, Chair

Date

Attest,

Clark Kocurek, Parks Recorder

Date

The grant funds will be used to acquire the vehicle/trail counters and associated equipment and the installation of the equipment.

The vehicle counter will be installed at the upper driveway into Battle Rock Park in Port Orford. There has never been a permanent counter there so it would be useful for the city, Main Street, the Parks Commission, State Parks and other businesses and civic organizations to have that vital information for multiple purposes and to get a better idea of the number of people visit this park daily. The trail counters will be installed at the top of each trail head leading down to the beach to accommodate the multiple groups that get out of each vehicle and the people who walk to the beach from other parts of town.

We feel these counters will benefit the above-mentioned groups by showing the need to increase opportunities to keep visitors in Port Orford for a longer period thus boosting the local economy. It may also encourage investors to locate businesses in Port Orford when they realize the number of people that visit the area.