

City of Port Orford
Planning Commission Meeting Minutes
In the Gable Chambers / Virtual participants
Tuesday, March 5th, 2024 at 3:30 P.M.

Commission Member	Present	City Staff	Present
<i>Chairman Greg Thelen</i>	Present	<i>Joseph Harrison, Planning Tech.</i>	Present
<i>Vice Chair Pamela Berndt</i>	Present	<i>Crystal Shoji, City Planner</i>	Present
<i>Comm Sara Lovendahl</i>	Present		
<i>Comm Jennifer Head</i>	Present		
<i>Comm Carol Lawton</i>	Present		

Others Present:

The minutes were prepared using the video available at:
<https://www.youtube.com/watch?v=BTHEzgPN0oQ>

- 1. (0:00-0:01) Call to Order**
 - A. Chair Thelen called to order this Meeting of the Planning Commission on October 3rd, 2023, at **(3:30)** p.m. with a roll call showing all members are present.
- 2. (0:01) Chair Comments**
 - A. 7(b) will be held over until next meeting.
- 3. (0:01-0:03) February 5th Minutes**
 - A. Discussion: Ms. Hanor had tried to comment
 - B. Commissioner Lovendahl moves to approve the minutes for February 5th as written.
 - C. Commissioner Berndt seconds the motion.
 - D. Vote: with no further discussion, motion carries unanimously 5-0 @ 5:33.

Chairman Thelen Yes Commissioner Lovendahl Yes Commissioner Head Yes
Commissioner Lawton Yes Commissioner Berndt Yes

- 4. (0:03-0:04) Public Comments (On Agenda Items Only)**
 - A. None
- 5. (0:04-0:33) E Clampus Vitus: Historical Marker**
 - A. Darren Farris on behalf of E Clampus Vitus presents a proposed Plaque explaining the history of the Port to be installed on 5th St. near “Castaways”. The Port has been a fixture in Port Orford for over 200 years and its rich history

should be recorded and on display. The Port Orford Historic Preservation Society has signed off on the contents of the plaque; it's all historically accurate.

- B. Commissioners ask if there was prior tribal use prior to the port or if they had received input from any of the tribal governments.
 - i. There is a comment at the top with some tribal history; trying to avoid entangling the history of the Port with the history of the tribes. Has not worked with any of the tribal governments.
- C. Commissioners would like to see more than 1 line dedicated to the indigenous people of the area that lived here prior to the existence of the City of Port Orford. They recommend reviewing materials on the website "Eco-Justice" to gain a broader perspective.
- D. Commissioners have grammatic/spelling suggestions.
- E. Commissioners recommend having the plaque put in place at the Visitor Center or on the Port itself instead of its current proposed location.

6. (0:33-1:50) Planning Matters

A. Technical Assistance Grant from DLCD: Housing Implementation

- i. Senior Planner Shoji goes through the current code and proposed revisions. Commissioners discuss definitions of Prefabricated Structure vs Prefabricated Dwelling and Dwelling vs Home. 1000 sq ft minimum requirement for manufactured homes is to be removed due to changes in state code. Tiny Homes are not defined in our code and there are no plans to add a definition for it. New regulations for RV parks are based on the Conditional Use Permit that was approved last year and state codes.
- ii. Public Participation Workshop scheduled for Tuesday, April 9, 5:30 – 7:30 p.m. – discussion and examples.

7. (1:50-2:03) Discussion Items

A. Planning clearances approved since last meeting.

- i. None

B. Process for review and/or modification of existing Conditional Use Permits

- i. Postponed until next meeting.

C. Speeding on City Streets

- i. Presentation to City Council at the next City Council meeting.

D. Public Participation Workshop

- i. Poster was presented, it will be posted around town, city hall and on the website.

8. (2:04) Other Business

- A. City Planner Comments - None
- B. Planning Commission Comments - None

9. (2:04) Public Considerations

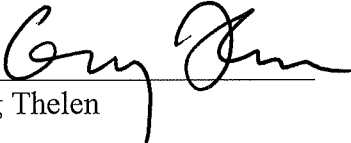
- A. None

10. Next Meeting April 2nd @ 3:30 pm

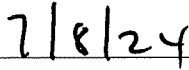
11. Adjourn

- A. Seeing no further business, this meeting of the Port Orford Planning Commission was adjourned by Chair Thelen @ 5:35 pm.

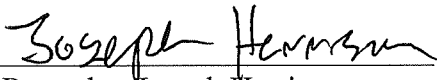
Attest:



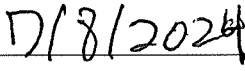
Chair, Greg Thelen



Date



City Recorder, Joseph Harrison



Date