

City of Port Orford
Regular City Council Meeting
In the Gable Chambers / Virtual participants
Thursday, October 17th, 2024 at 5:00 P.M.

Mayor and Council	Present	City Staff	Present
<i>Pat Cox, Mayor (PC)</i>	X	<i>City Administrator (CA) Melissa Radcliffe</i>	Virtual
<i>Brett Webb, Councilor (BW)</i>	Virtual	<i>Joseph Harrison, City Recorder</i>	X
<i>Gary Burns, Councilor (GB)</i>	X		
<i>Perri Rask, Councilor (PR)</i>	Excused		
<i>Ann Vileisis, Councilor (AV)</i>	X		
<i>Greg Tidey, Councilor (GT)</i>	Excused		
<i>Tim Pogwizd, Councilor (TP)</i>	X		

*The minutes were prepared to the best of our ability using the recording available at:
<https://www.youtube.com/watch?v=4Y-EJMX3U7I>*

1. (0:00-0:02) Call to Order/Roll Call

- a. Mayor Pat Cox calls this regular session of the Port Orford City Council to Order @ 5:04 pm and leads the chamber in the Pledge of Allegiance.

2. Executive Session:

- a. By consensus, the Council agrees to enter Executive Session Under ORS 192.660 (2)(d): To conduct deliberations with persons designated by the governing body to carry on labor negotiations @ 5:11.
b. By consensus, the Council agrees to come out of executive session at 5:48

3. (0:02-0:03) By consensus the Council agrees to resume the public meeting @ 5:48.

Legal counsel Moffat recommends that the Council take a vote on the Tentative Agreement with the Port Orford Police Union.

4. (0:03-0:06) Action out of executive session

- a. Councilor GB moves to ratify the Tentative Agreement with the Port Orford Police Union.
b. Councilor AV seconds the motion.
c. **Vote: 5-0-1** unanimously passed by present councilors @ 5:50 pm.

*Councilor Burns Yes Councilor Pogwizd Yes Councilor Rask Excused
Councilor Tidey Yes Councilor Vileisis Yes Councilor Webb Yes*

5. (0:06-0:08) Additions to the Agenda:

- a. **The Planning Report is moved to item 6(a)**
- b. **Historic Preservation Commission is added under item 6(a): Presentations to Council.**

6. (0:09-0:43) Presentations to the Council/Citizens:

- a. **(0:10-0:21) Greg Thelen – Planning Report:** Chair Thelen gives a brief update on the Department of Land Conservation and Development (DLCD) code grant.
- b. **(0:21-0:43) Rick Cook – Historic Preservation Commission (HPC):** the HPC would like to apply for a grant to perform a survey on Hamlet to assess the potential of historical significance. By consensus, the Council agrees to allow the HPC to look into the grant and directs staff to evaluate their capacity to manage another grant.

7. (0:43) Consent Calendar - None

8. (0:43) Citizen's Concerns:

- a. None

9. (0:44-1:13) Departmental Reports

- a. **(0:44-0:47) Administration:** CA Radcliffe has already submitted her report and gives a quick explanation of it.
- b. **(0:47-0:49) Public Works:** CA Radcliffe gives an update of ongoing and upcoming Public Works projects.
- c. **Finance:** None
- d. **Police:** The Council thanks the Police Department for the follow-through on the community-led speeding study.
- e. **Planning:** There is still a vacancy on the Planning Commission.
- f. **Mayor:** None
- g. **Liaison:**
 - i. **Port:** So much is going on that Councilor BW recommends citizens go to the Port of Port Orford website for full updates. Council Webb is excused @ 6:45
 - ii. **School:** Nothing to report

- iii. **Fire district:** Nothing to report
- iv. **Watershed:** An application for a Grant for dredging has been submitted.
- v. **Parks:** A plan for a fence at the park will be at the next meeting.
- vi. **TLT: Nothing**
- vii. **Main:** The report is in the packet.
- viii. **EPC:** The report is in the packet.

The Council takes a brief recess

10. Old Business:

a. (1:14-1:37) Res 24-12 Leak Adjustment Policy Revision

- i. **Joseph** gives a quick rundown of the revision made to the Ordinance. The current formula for calculating the adjustment is about 8-10 steps, the proposed formula brings it down to a 3-4 step calculation.
- ii. **By consensus the Council directs staff to revise Res 24-12** to change “Full-time resident” to “during a period of extended absence” and reduce the time limit on applying for an adjustment down to two months.

11. (1:37-1:41) New Business:

a. Right of Way Permits (ROW):

i. Community Building

- 1. **Councilor GB motions to approve the ROW for the Community Building**
- 2. **Councilor**
- 3. **Vote: 5-0-1**

<i>Councilor Burns</i>	<u>Yes</u>	<i>Councilor Pogwizd</i>	<u>Yes</u>	<i>Councilor Rask</i>	<u>Excused</u>
<i>Councilor Tidey</i>	<u>Yes</u>	<i>Councilor Vileisis</i>	<u>Yes</u>	<i>Councilor Webb</i>	<u>Yes</u>

b. Historic Preservation Commission – already taken care of.

c. Corrective Action Plan for FY 23 Audit

- i. **Councilor TP moves to approve the Corrective Action Plan**
- ii. **Councilor GB seconds the motion**
- iii. **Discussion:**
- iv. **Vote: 5-0-1 @ 7:55**

<i>Councilor Burns</i>	<u>Yes</u>	<i>Councilor Pogwizd</i>	<u>Yes</u>	<i>Councilor Rask</i>	<u>Excused</u>
<i>Councilor Tidey</i>	<u>Yes</u>	<i>Councilor Vileisis</i>	<u>Yes</u>	<i>Councilor Webb</i>	<u>Yes</u>

12. Continuing Action Items - None

13. (1:41-1:45) Considerations

a. Citizens:

- i. None
- b. Council:
 - i. AV: Have an employee appreciation meal/event for the staff.

14. Adjourn @ 7:40

Attest:



 Mayor, Pat Cox

11/25/2024

 Date



 City Recorder, Joseph Harrison

11/25/2024

 Date