# **City of Port Orford**

## Regular City Council Meeting In the Gable Chambers / Virtual participants Thursday, August 22<sup>th</sup>, 2024 at 5:30 P.M.

Mayor and Council	Present	City Staff	Present
Pat Cox, Mayor (PC)	X	City Administrator (CA) Melissa Radcliffe	X
Brett Webb, Councilor (BW)	Virtual	Joseph Harrison, City Recorder	X
Gary Burns, Councilor (GB)	X	John Isadore, Head of Public Works	Virtual
Perri Rask, Councilor (PR)	X	Hank Hobart, Chief of Police	X
Ann Vileisis, Councilor (AV)	X		
Greg Tidey, Councilor (GT)	X		
Tim Pogwizd, Councilor (TP)	Virtual		

The minutes were prepared to the best of our ability using the recording available at: <a href="https://www.youtube.com/watch?v=CQ-YEoUCmRg">https://www.youtube.com/watch?v=CQ-YEoUCmRg</a>

### 1. (0:00-0:01) Call to Order/Roll Call/ Pledge of Allegiance

 a. Mayor PC leads the chambers in the pledge of allegiance and opens the meeting @ 5:30. All councilors are present, except Councilor BW.

#### 2. (0:01-0:02) Additions to the Agenda

a. None

#### 3. (0:03) Presentations to the Council/Citizens: None

### 4. (0:03-1:12) Consent Calendar

 a. Councilor AV motions to accept items 3(a) Minutes 7/18/2024 as noted & 3(b) Proclamation: Joyce Muller Day as presented.

b. Councilor BW seconds the motion

 c. Discussion: Councilor AV has some corrections on item 3(a) that she lists, they are accepted. Mayor PC reads the proclamation.

d. Vote: unanimous yes by present members 5-0-1 @ 5:39 pm

Councilor Burns	<u>Yes</u>	Councilor Pogwizd	<u>Yes</u>	Councilor Rask	<u>Yes</u>
Councilor Tidey	<u>Yes</u>	Councilor Vileisis	<u>Yes</u>	Councilor Webb	<u>Absent</u>

36 37 38	e.	(0:07-0:30) Councilor TP moves to have the applicant on item 3(c)(1) Right of Way Permit: Armi, come back with more information next month.						
39	f.	Councilor AV seconds the motion.						
40								
41	g.	Discussion:	The Coun	cil would like to see a	map of tre	es to be removed alc	ng with	
<del>1</del> 2		their diame	ters and ha	ve it signed off by the	Head of P	ublic Works before a	approving	
43		the permit.						
44								
45	h.	Vote: motion	on carries u	manimously among pre	esent mem	bers 5-0-1 @ 6:00 p	m.	
46	Councilo		Yes	Councilor Pogwizd	<u>Yes</u>	Councilor Rask	<u>Yes</u>	
47	Councilo		Yes	Councilor Vileisis	<u>Yes</u>	Councilor Webb	<u>Absent</u>	
48		J						
49								
50	i.	(0:30-1:12)	Councilor	TP motions to accept i	item 3(c)(	2) Right of Way Peri	mit:	
51	••	Sudden Oa		•				
52								
53	j.	Councilor	AV second	s the motion				
54	J.	0001101101						
55	k.	Discussion	· Councilo	rs discuss if a right-of-v	way perm	it is appropriate for the	his project.	
56	IX.	Illtimately	it is decid	ed that it is not as the c	ity's perm	it application is limit	ted to the	
57		nroperty of	wner. The (	Council decided it wou	ld be bette	er to have an MOU w	vith the	
58		Oregon De	nartment o	f Forestry (ODF) and o	only allow	the work on City rig	ght of ways	
59		adjacent to	property of	wners who consented t	to have the	e work done.		
60		u en gara varia e e	PP					
61	1.	Councilors	TP & AV	retract their motion an	d second.			
62		Councilors	, 11 00 11 .					
63	m	Councilor	AV motion	ns to direct staff to draf	t an MOU	with ODF on Sudde	n Oak	
64	111.	Death trees	s on the Ci	ty's right of ways to per	rmit the w	ork with the previou	sly stated	
65		restriction.		ij bilbin of ways to had		1	·	
66		105ti 10ti oii.						
67	n	Councilor	TP second	s the motion.				
	n.	Councilor	11 Second	s the motion.				
68		Votes Wit1	a no further	r discussion, the motion	n nasses II	nanimously 6-0 @ 6	:42 pm	
69 70	0.	voie: will	1 HO Turtile	discussion, the monor	ii passes a	nammously o o os o	· · P	
70	<i>a</i>	D	Vas	Councilor Pogwizd	Yes	Councilor Rask	<u>Yes</u>	
71	Councile		<u>Yes</u>	Councilor Vileisis	<u>Yes</u>	Councilor Webb	<u>Yes</u>	
72	Councile	or 11aey	<u>Yes</u>	Councilor y liels is	<u>163</u>	Councilor 11 coo	105	
73								
74 75								
76								
77								
78								
79								

80	5.	(1:12-1:15) Citizen's Concerns (On agenda items only)
81		
82		a. Jen Bailey: Speaking on the issue of vacating city right of ways. She gives more
83		background about her application and why it's taking so long. She requests that the
84		Council informs her if they support the idea before filing fees are paid.
85		
86	6.	(1:15) Public Hearings: None
87		
88	7.	(1:15-1:39) Departmental Reports
89		
90		a. Administration: Mayor PC's term as Mayor is ending and he would need to rerun to
91		continue to serve. No citizens have picked up election packets for the Mayor position
92		and 3 have picked them up for Council positions. The emails are changing to
93		Microsoft emails instead of our current system and we are in the process of changing
94		our website from a .org to a .gov.
95		
96		b. <b>Finance:</b> Department heads are working on being fiscally responsible. The
97		Administration office is still looking for a finance person to work on the City's
98		finances moving forward as David Johnson is no longer working with the City outside
99		of finishing the FY 23 audit.
100		
101		c. Public Works: OHA inspection on utility plants are coming up and the tracer study is
102		still in process.
103		i. Councilor AV updates the written report: one of the utility station pumps
104		failed this week and needs to be repaired. This is an unexpected expense but it
105		is necessary for our infrastructure to remain operational. The Council agrees
106		via consensus to put the project out to bid.
107		
108		d. <b>Police:</b> The report was sent to councilors.
109		
110		e. <b>Planning:</b> The report was included in the packet. The council has no questions.
111		
112		f. Mayor's Report: Mayor PC thanks CA Radcliffe and all the Councilors for their
113		hard work. There is more work coming though as it would be ideal to finish up some
114		outstanding items prior to a new council being elected in November.
115		
116		g. (1:24-1:39) Liaison
117		
118		i. Port: Crane construction is still in process.
119		ii. School: Nothing to report
120		iii. Fire District: The contract negotiations with the fire district are coming
121		up and there were some revisions requested prior to the negotiations. This is
122		an item later in the agenda. Additionally, there is a report from the fire
123		department.

124			ed: See packet for full	report. Lin	da Tarr is stepping	down as
125		air.		1 •	·	•1
126			dey would like to expr		•	
127			or the work they put in	•		
128		•	nsensus, the Council di	rects staff	to write an apprecia	ition note to
129		bilee.				
130	vi		thing new to report			
131	vii.		eet: See packet for full	l report. V	isitor Center windov	ws have
132		been inst				
133	viii	Emerger	ncy Prep.: See packet for	or full rep	ort.	
134						
135	8. <b>(1:39-1:50)</b> (					
136	a. (1:39-1:48	3) Ordinan	ice 2024-02: Garden i	meter poli	cy	
137	i. Co	ouncilor TP	moves to approve Ore	dinance 20	024-02 Garden mete	r policy.
138						
139	ii. Co	ouncilor GI	B seconds the motion.			
140						
141	iii. Vo	ote: with th	e only discussion being	g clarifica	tion on if staff shoul	d order
142	me	ore, the mo	tion passes 5-1 @ 7:18	3 pm		
143						
144						
145	Councilor Burns	<u>Yes</u>	Councilor Pogwizd	<u>Yes</u>	Councilor Rash	<u>Yes</u>
146	Councilor Tidey	<u>Yes</u>	Councilor Vileisis	<u>Yes</u>	Councilor Webb	<u>No</u>
147						
148						
149						
150	9. <b>(1:50-3:15)</b> I	New Busin	ess			
151	a. (1:50-		D Discussion Items			
152	i.	Findings	<b>5:</b>			
153		1	Legal Counsel is	s still revie	ewing what was said	at the
154		p	revious meeting on thi	s topic and	d drafting findings b	ased on that
155		d	iscussion.			
156						
157	ii.	Cost:				
158		1	Council discusse	es the cost	the City has been in	ncurring on
159		tł	nis project; both financ	ially and i	n terms of staff band	dwidth.
160		V	While the Appropriation	n set aside	by the State can be	used to
161		C	over Administration co	osts, a spec	cific project would n	need to be
162		Se	elected first. Since the	Applicant	has previously expr	ressed a
163		W	villingness to pay City	legal and	other professional fe	es, the
164			Council would like a fo			
165		e	xpectation of their proj	ject movin	g forward.	
166			•			

167 168 169 170 171		th	Councilor AV moormal MOU that the appose City while working ordinal professional se	licants w n this pro	lirect legal counsel to ill cover any cost inc ject including staff ti	urred by
172 173		3	Councilor GB sec	onds the	motion	
174		4		scussion	, the motion passes un	nanimously
175	C 4 D	_	7:35 pm			
176	Councilor Burns	<u>Yes</u>	Councilor Pogwizd	<u>Yes</u>	Councilor Rask	<u>Yes</u>
177 178	Councilor Tidey	<u>Yes</u>	Councilor Vileisis	<u>Yes</u>	Councilor Webb	<u>Yes</u>
178						
180		(2.06.2.1	<b>3)</b> 34 4 37 4			
181	iii		2) Meeting Extension		. 1.1	1 1 0
182		1		tions to e	xtend the meeting aft	er a brief
183		re	cess			
184		2	Co	. 1 .1	, ·	
185		2	Councilor TP seco	onas tne i	notion	
186		2	Votes with no first	المصالة مصا		
187		3 7·	08 pm	ner aiscu	ssion, the motion car	ries 5-1 (a)
188		/.	oo piii			
189						
190	Councilor Burns	<u>Yes</u>	Councilor Pogwizd	Yes	Councilor Rask	Vac
191	Councilor Tidey	$\frac{\underline{res}}{No}$	Councilor Vileisis	<u>Yes</u>	Councilor Webb	<u>Yes</u>
192	comenor riney	110	Councilor y neisis	<u>163</u>	Councilor Webb	<u>Yes</u>
193						
194						
	iv.	(2:12-2:1	8) MOU			
195	iv.	(2:12-2:1	•	ons Leg	al Counsel to begin w	orking on
195 196	iv.	1	Councilor TP moti		al Counsel to begin w	
	iv.	1 a g	Councilor TP moti general MOU with ERP			
196	iv.	1 a g	Councilor TP moti			
196 197	iv.	1 a g	Councilor TP motigeneral MOU with ERP gal costs	D contin	gent on them agreein	
196 197 198	iv.	l a ş leş	Councilor TP moti general MOU with ERP	D contin	gent on them agreein	
196 197 198 199	iv.	l a ş leş	Councilor TP moting general MOU with ERP gal costs  Councilor GB seconds	D conting	gent on them agreeing	g to cover
196 197 198 199 200	iv.	1 a g leg 2	Councilor TP motingeneral MOU with ERP gal costs  Councilor GB second Discussion: the Mouncilor CB second Discussion:	D conting onds the sounds on the sounds the sound the sou	gent on them agreeing motion d be a general unders	g to cover
196 197 198 199 200 201 202 203	iv.	1 a g leg 2 3 the	Councilor TP moting general MOU with ERP gal costs  Councilor GB second Discussion: the More work and responsibility	D conting onds the sounds the sound the sounds the sound the	gent on them agreeing motion d be a general unders th parties. Having one	tanding of
196 197 198 199 200 201 202 203 204	iv.	1 a g leg 2 3 the sig	Councilor TP motingeneral MOU with ERP gal costs  Councilor GB second Discussion: the Mouncilor CB second Discussion:	D conting onds the property of	gent on them agreeing motion d be a general unders th parties. Having one gally binding agreem	tanding of e and ent, that
196 197 198 199 200 201 202 203 204 205	iv.	1 a g leg 2 3 the sig wo	Councilor TP moting general MOU with ERP gal costs  Councilor GB second Discussion: the Mode work and responsibility gaing it would not constituted by the applicant between the control of the policy	D conting onds the solution of the solution of bouncil wo	gent on them agreeing motion d be a general unders th parties. Having one gally binding agreement uld like to have the le	tanding of e and ent, that
196 197 198 199 200 201 202 203 204 205 206	iv.	1 a g leg 2 3 the sig wo	Councilor TP moting general MOU with ERP gal costs  Councilor GB second Discussion: the Mode work and responsibility gaing it would not constituted to the Company of the Councilor The The Councilor The The Councilor The	D conting onds the solution of the solution of bouncil wo	gent on them agreeing motion d be a general unders th parties. Having one gally binding agreement uld like to have the le	tanding of e and ent, that
196 197 198 199 200 201 202 203 204 205 206 207	iv.	1 a g leg 2 3 the sig wo	Councilor TP moting general MOU with ERP gal costs  Councilor GB second Discussion: the Mode work and responsibility gaing it would not constitute ould come later. The Covered by the applicant borking on it.	D conting onds the solution of booting in the solution of booting and solution of the solution	gent on them agreeing motion d be a general unders th parties. Having one gally binding agreement uld like to have the le by agree to have legal	tanding of e and ent, that
196 197 198 199 200 201 202 203 204 205 206 207 208		1 a g leg	Councilor TP moting general MOU with ERP gal costs  Councilor GB second Discussion: the More work and responsibility gaining it would not constituted come later. The Convered by the applicant borking on it.  Vote: motion cares	D conting onds the solution of booting in the solution of booting and solution of the solution	motion  d be a general unders th parties. Having one gally binding agreement uld like to have the le by agree to have legal	tanding of e and ent, that
196 197 198 199 200 201 202 203 204 205 206 207	iv.  Councilor Burns  Councilor Tidey	1 a g leg	Councilor TP moting general MOU with ERP gal costs  Councilor GB second Discussion: the Mode work and responsibility gaing it would not constitute ould come later. The Covered by the applicant borking on it.	D conting onds the solution of booting in the solution of booting and solution of the solution	gent on them agreeing motion d be a general unders th parties. Having one gally binding agreement uld like to have the le by agree to have legal	tanding of e and ent, that

211						
212		v. (2:20-2:	30) Project proposal			
213		1		otions to a	pproval the proposal	l as writter
214					11	
215		2	Councilor PR sec	conds the	motion	
216						
217		3	Discussion: Cour	ncilor AV	walks the Council th	hrough the
218		р	roject proposal. It can v			inough the
219		_	ttps://portorford.org/wp			-aoenda-
220			.15.2024-1.pdf	COINCIN	<u>uprodus, 202 1, 00, 00</u>	agenda-
221		<del></del>				
222		4	Vote: motion car	ries unani	mously 6-0 @ 8:00 ]	pm
223 224	Councilor Burns	s <u>Yes</u>	Councilor Pogwizd	<u>Yes</u>	Councilor Rask	<u>Yes</u>
225	Councilor Tidey		Councilor Vileisis	Yes	Councilor Webb	<u>Yes</u>
226	•					103
227						
228						
229	b. <b>(2</b>	:30-2:42) Fire I	District contract addend	lum		
230			r GB motions to approv		endum	
231			11			
232		ii. Councilo	r GT seconds the motion	n.		
233						
234						
235		iii. Discussio	on: CA Radcliffe gives	the releva	nt background on th	e contract
236		and the adder	ndum. The revisions are	needed b	ecause there is ambi	guity on
237			e of the CPI increase an			
238						augo orour,
239		iv. Vote: mo	tion carries unanimous	lv 6-0 @	8:12 pm with the on	ly other
240		discussion be	ing clarification that the	e current	contract with the fire	district is
241		an extension	of the previous contract	t and that	it's up for renegotiat	ion in
242		2025.				
243	Councilor Burns	<u>Yes</u>	Councilor Pogwizd	<u>Yes</u>	Councilor Rask	<u>Yes</u>
244	Councilor Tidey	<u>Yes</u>	Councilor Vileisis	Yes	Councilor Webb	Yes
245	•	L			,, ,,	105
246						
247	c. <b>(2:42-</b> 3	3:14) Vacation	of Right of Ways			
248	i.	Councilor AV	motions to direct the f	finance co	mmittee to evaluate	the
249			right-of-way vacations.			
250			•			
251	ii.	Councilor TP	seconds the motion.			
252						
253	iii.	Discussion: C	Council direction is need	ded on thi	s item because citize	ns need to
254		know if appro	oval is feasible prior to	applying.	The Counsil discuss	es if the
			_	U		

255		revenue that	can be generated is wort	h the risk	of relinguishing city	property.	
256	Additionally, the fees associated with applications would need to be evaluated						
257	and raised, potentially doubled. Councilors are also concerned about the						
258		Staff's capaci	ty to finish something li	ke this.			
259			_				
260	iv.	Vote: motion	carries unanimously 6-0	0 @ 9:44	pm		
261			•		1		
262	Councilor Burns	<u>Yes</u>	Councilor Pogwizd	<u>Yes</u>	Councilor Rask	<u>Yes</u>	
263	Councilor Tidey	Yes	Councilor Vileisis	Yes	Councilor Webb	<u>Yes</u>	
264							
265							
266							
267	10. <b>(3:15) Con</b>	tinuing Actio	on Items: None				
268							
269	11. <b>(3:15-3:17</b> )	•	ons				
270	a. (3:15-3:	17) Citizens					
271		i. Jen Baily	: Appreciates the Counc	il stating	their thoughts on Rig	ght of Way	
272	•	Vacations.				•	
273							
274	b. (3:17-3:	45) Councilor	S				
275	i	i. BW: Can	't understand why we w	ouldn't v	vant to protect a citize	en's	
276	]	property.			_		
277							
278	j	ii. TP: Will g	go to the area specified l	y Jen Ba	aily to check it out. T	his might	
279		be solved with	n a Right of Way permit	instead of	of a Vacation. But thi	s larger	
280	(	conversation v	will still need to be had.				
281							
282	i	ii. GB: There	e is a crime issue in the	commun	ity and the EPC woul	d like to	
283	try to start a citizens' watch. Councilors are concerned about the idea, last						
284	time a citizen watch was established it led to more problems in the						
285	community. Councilors have a consensus that any citizen watch would not be						
286	S	sponsored or a	affiliated with the City.				
287							
288	1	v. AV: Wou	ld like to research the IC	GA the C	ity has with Curry Co	ounty. The	
289			sses interest in renegotia			and by	
290	(	consensus give	es AV permission to res	earch fur	ther.		
291 292	10 (2.45) Thurston	Mastin	Des 1 March Con	1 1	oth o man		
292	12. (3:43) Full	ire meetings	<ul> <li>Regular Meeting Sept</li> </ul>	ember 19	9" ( <i>a</i> ) 5:30 pm		
293 294							
295							
296							
297							
298							

299	13. <b>(3:45) Adjourn</b>	
300	a. Seeing no further business, Mayor I	PC adjourns the meeting @ 9:15 p.m.
301	•	
302	Attest:	
303		
304		
305	400	12/10/2024
306	Mayor, Pat Cox	Date
307		
308	land Ned and	12/12/201
309	gun Jun	17/10/10/
310	City Recorder, Joseph Harrison	Date
311		
312		
313		
314		
315		