

City of Port Orford
Regular City Council Meeting
In the Gable Chambers / Virtual participants
Thursday, April 17th, 2025 at 5:00 P.M.

Mayor and Council	Present	City Staff	Present
<i>Ann Vileisis, Mayor (AC)</i>	X	<i>City Administrator (CA) Melissa Radcliffe</i>	X
<i>Brett Webb, Councilor (BW)</i>	LATE	<i>Joseph Harrison, City Recorder</i>	X
<i>Gary Burns, Councilor (GB)</i>	X	<i>Senior Planner Crystal Shoji</i>	Virtual
<i>Perri Rask, Councilor (PR)</i>	Excused		
<i>Deanna Brennan, Councilor (DB)</i>	X		
<i>Sara Lovendahl, Councilor (SL)</i>	X		
<i>Tim Pogwizd, Councilor (TP)</i>	X		

The minutes were prepared to the best of our ability using the recording available at:

<https://www.youtube.com/watch?v=5sHyJaYLkLY&list=PLN96qwhczpU8UBdtLI1shY4QJliOEK7zI&index=5>

1. (0:00-0:02) Call to Order/Roll Call

- a. Mayor Ann Vileisis calls this regular session of the Port Orford City Council to Order @ 5:00 pm and leads the chamber in The Pledge of Allegiance.

2. (0:01-0:03) Executive Session

- a. GB moves to enter executive session under ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.
- b. TP seconds the motion
- c. Vote: 4-0-2 @ 5:05
- d. Councilor Webb arrives @ 5:08
- e. Council reconvenes and by consensus enters into normal session @ 5:33 pm.

3. (0:03-0:05) Additions to the Agenda

- a. Mayor thanks citizens for their patience while waiting for the normal session to resume.
- b. The public hearing is moved to after presentations to the Council.
- c. Possible action items out of Executive session
 - i. BW moves to direct staff to move forward as discussed on labor negotiations
 - ii. SL seconds the motion
 - iii. Vote: 5-0-1 @ 5:35

4. Presentations to the Council/Citizens

- a. Rotary Horse Arena: Mike Hewitt on behalf of the Rotary club:
 - i. Rotary is built to serve the community – has done it for Port Orford since 1940. “We want to continue to be your friend”. Members of the community want the horse arena to be redone. Rotary is offering up to \$15,000 to replace the arena. Inquires as to why they would need a contractor if they did the project? A contractor has liability insurance. Mr. Hewitt believes that the restoration doesn’t require tribal approval.

5. Public Hearing on DLCD grant for Housing code update

- a. **Public Hearing Opening & Process Review:** Mayor Vileisis opens the hearing and reviews the process.
- b. **Citizen Testimony:** Testimony is opened, then closed with no citizens wishing to provide testimony.
- c. **Council Deliberation:** Council has questions concerning the definitions of “Interior Living Space”, “Dwelling, and “Expedited Land Use Decision”. Other areas of major discussion are; Mobil Home/RV parks, Type 2 procedures, Use Zones, and ADU’s.

d. TP moves to extend the meeting

e. SL seconds the motion

f. **Vote: 4-1-1, vote passes @ 7:35**

<i>Councilor Burns</i>	<u>Yes</u>	<i>Councilor Pogwizd</i>	<u>Yes</u>	<i>Councilor Rask</i>	<u>Excused</u>
<i>Councilor Lovendahl</i>	<u>Yes</u>	<i>Councilor Brennan</i>	<u>Yes</u>	<i>Councilor Webb</i>	<u>No</u>

g. **Council Vote:**

- i. BW motions to continue this item to a work session or a special session on Thursday, April 10th at 5:30, and the April meeting.
- ii. GB seconded the meeting
- iii. **Vote: 5-0-1. Vote passes @ 8:00, and Crystal is excused**

<i>Councilor Burns</i>	<u>Yes</u>	<i>Councilor Pogwizd</i>	<u>Yes</u>	<i>Councilor Rask</i>	<u>Excused</u>
<i>Councilor Lovendahl</i>	<u>Yes</u>	<i>Councilor Brennan</i>	<u>Yes</u>	<i>Councilor Webb</i>	<u>Yes</u>

6. Citizen’s Concerns

- a. Troy Russell: Requests an update on the MOU with Port Orford regarding the effluent water; the project is ready to move on
 - i. CA Radcliffe gives update on feasibility study and the \$750,000 and rules of engagement on proposals. Can not use the funds to pay for staff time.

7. (1:35) Consent Calendar: None

8. (1:35) Departmental Reports: Departmental and Liaison reports were submitted and can be read in full in the agenda packet. The City needs to have citizen volunteers for the Budget

Committee or risk not having enough members. Mayor Vileisis goes through the grants update.

9. Old Business

a. Ord. 2025-01: Housing & Zoning Code Updates funded by DLCD Grant

i. TP Motions to continue this item at the next meeting

ii. GB Seconds the motion

iii. Vote 5-0-1 yes

<i>Councilor Burns</i>	<u><i>Yes</i></u>	<i>Councilor Pogwizd</i>	<u><i>Yes</i></u>	<i>Councilor Rask</i>	<u><i>Excused</i></u>
<i>Councilor Lovendahl</i>	<u><i>Yes</i></u>	<i>Councilor Brennan</i>	<u><i>Yes</i></u>	<i>Councilor Webb</i>	<u><i>Yes</i></u>

10. New Business

a. Finance Committee Tier 1 projects

i. BW Direct staff to move forward with high priority projects

ii. SL seconds the motion

iii. Vote: yes 5-0-1

<i>Councilor Burns</i>	<u><i>Yes</i></u>	<i>Councilor Pogwizd</i>	<u><i>Yes</i></u>	<i>Councilor Rask</i>	<u><i>Excused</i></u>
<i>Councilor Lovendahl</i>	<u><i>Yes</i></u>	<i>Councilor Brennan</i>	<u><i>Yes</i></u>	<i>Councilor Webb</i>	<u><i>Yes</i></u>

b. Conflict of Interest informational: The Mayor requested an advisory letter from the Oregon Government Ethics Commission to inform the public that Councilor Brennan is the spouse of an employee, and how conflicts of interest are handled in that case. Councilor Brennan has nothing to add to the letter.

c. Ord 2025-02: Clarifying Short-term Rentals

i. GB Motions to continue this item at the next meeting

ii. SL Seconds

iii. Vote: 5-0-1 yes

<i>Councilor Burns</i>	<u><i>Yes</i></u>	<i>Councilor Pogwizd</i>	<u><i>Yes</i></u>	<i>Councilor Rask</i>	<u><i>Excused</i></u>
<i>Councilor Lovendahl</i>	<u><i>Yes</i></u>	<i>Councilor Brennan</i>	<u><i>Yes</i></u>	<i>Councilor Webb</i>	<u><i>Yes</i></u>

11. Continuing Action Items

a. None

12. Considerations

a. Citizens: None

b. Councilors:

i. BW requests to get clarification on Class Exemptions on conflicts of interest.

126
127
128
129
130
131
132
133
134
135
136
137
138
139
140
141
142
143
144
145
146
147
148
149
150
151
152
153
154
155

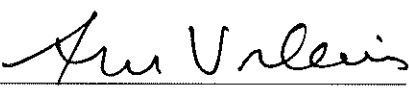
13. Future Meetings

- a. By consensus, the Council agrees to a special session on April 2nd.
- b. By Consensus, the Council agrees to a work session on April 10th.
- c. Next normal meeting will be April 17th 2025, at 5:30 pm in Council Chambers.

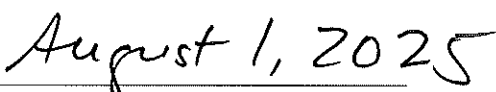
14. (2:15) Adjourn

- a. Seeing no further business, Mayor PC ends the meeting @ 8:45 pm

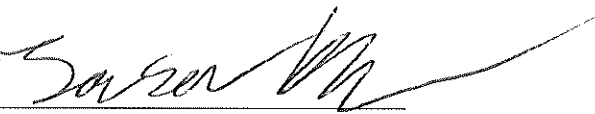
Attest:



Mayor, Ann Vileisis



Date



City Recorder, Joseph Harrison



Date