

City of Port Orford
Regular City Council Meeting
In the Gable Chambers / Virtual participants
Thursday, May 15th, 2025 at 5:00 P.M.

Mayor and Council	Present	City Staff	Present
<i>Ann Vileisis, Mayor (AC)</i>	X	<i>City Administrator (CA) Melissa Radcliffe</i>	X
<i>Brett Webb, Councilor (BW)</i>	X	<i>Joseph Harrison, City Recorder</i>	X
<i>Gary Burns, Councilor (GB)</i>	X	<i>Senior Planner Crystal Shoji</i>	Virtual
<i>Perri Rask, Councilor (PR)</i>	X		
<i>Deanna Brennan, Councilor (DB)</i>	X		
<i>Sara Lovendahl, Councilor (SL)</i>	X		
<i>Tim Pogwizd, Councilor (TP)</i>	X		

The minutes were prepared to the best of our ability using the recording available at:
www.youtube.com/watch?v=-mmPSv8WzmM

1. (0:00-0:02) Call to Order/Roll Call

- a. Mayor Ann Vileisis calls this regular session of the Port Orford City Council to Order @ 5:00 pm and leads the chamber in The Pledge of Allegiance.

2. (0:01-0:03) Executive Session

- a. GB moves to enter executive session under ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.
- b. TP seconds the motion
- c. Vote: 4-0-2 @ 5:05

<i>Councilor Burns</i>	<u><i>Yes</i></u>	<i>Councilor Pogwizd</i>	<u><i>Yes</i></u>	<i>Councilor Rask</i>	<u><i>Excused</i></u>
<i>Councilor Lovendahl</i>	<u><i>Yes</i></u>	<i>Councilor Brennan</i>	<u><i>Yes</i></u>	<i>Councilor Webb</i>	<u><i>No</i></u>

- d. Councilor Webb arrives @ 5:08
- e. Council reconvenes and by consensus enters into normal session @ 5:33 pm.

3. Citizen's Concerns

- a. Tobe Porter: The transients are becoming a problem for citizens near Rays. Would like to have the city or volunteers clear brush and gorse, hang signs with the rules and have all complaints about the area available for citizen review. Would like to establish a committee for the issue with police staff present.
- b. Troy Russell: Requests an update on the MOU with Port Orford regarding the effluent water; the project is ready to move on

39 **4. Consent Calendar**

- 40 a. GB moves to approve items in the Consent Calendar
41 b. PR seconds the motion
42 c. No Discussion: Webb is excused prior to the vote due to a pre-existing appointment
43 d. Vote 5-0-1, unanimously yes among present members

44 *Councilor Burns* Yes *Councilor Pogwizd* Yes *Councilor Rask* Yes
45 *Councilor Lovendahl* Yes *Councilor Brennan* Yes *Councilor Webb* Excused
46

47 **5. Public Hearing on DLCD grant-funded for Housing code update**

- 48 a. **Public Hearing Opening & Process Review:** Mayor Vileisis opens the hearing and
49 reviews the process.
50
51 b. **Citizen Testimony:** Testimony is opened, then closed with no one wishing to provide
52 testimony.
53
54 c. **Council Deliberation:** Council has questions concerning Planned Unit Developments,
55 Conditional Uses, RV parks, Cottage Clusters, Site plan Review, Council Oversight on
56 time limits for permit revocation, ADU utilities, and Short Term Rentals.
57
58 d. **Council Vote: By Consensus, the Council agrees to continue this item at the**
59 **Wednesday June 18th meeting.**

60 *Councilor Burns* Yes *Councilor Pogwizd* Yes *Councilor Rask* Yes
61 *Councilor Lovendahl* Yes *Councilor Brennan* Yes *Councilor Webb* Excused
62

63 **6. Citizen's Concerns**

- 64 a. Troy Russell: Requests an update on the MOU with Port Orford regarding the effluent
65 water; the project is ready to move on
66 i. CA Radcliffe gives update on feasibility study and the 750K and rules of
67 engagement on proposals.
68

69 **7. Departmental Reports:**

- 70 a. **Administration:** CA Radcliffe passes around paperwork from Rogue Credit Union so that
71 Councilors can be signatories.
72
73 b. **Mayor's Report:** Citizens have appreciated increased communication from the Council
74 and City Hall.
75 i. BW returns @ 7:35
76 ii. BW moves to extend the meeting after a brief recess
77 iii. GB seconds the motion
78 iv. Vote: 6-0-0. Unanimously yes @ 7:36

79 *Councilor Burns* Yes *Councilor Pogwizd* Yes *Councilor Rask* Yes
80 *Councilor Lovendahl* Yes *Councilor Brennan* Yes *Councilor Webb* Yes
81

- 82 v. Council reconvenes @ 7:40 pm.
83

- 84 c. **Public Works:** A written report was provided in the packet, since then Hubbard's Creek
85 pump went down and has since been repaired.

d. Police: None

e. Planning: A written report was provided in the packet.

f. Liaison

i. Port: The installation of the cranes is postponed due to increased costs due to tariffs.

ii. Fire District: None

iii. Parks: The meeting this month was cancelled.

iv. TLT: None

v. Mainstreet-Burns: A written report is included with the packet.

vi. Emergency Prep.-Burns: A written report is included with the packet.

8. Old Business

a. BW moves to continue both Old Business Items to next month.

b. PR seconds the motion

c. Vote: 6-0-0. Unanimously yes @

<i>Councilor Burns</i>	<u><i>Yes</i></u>	<i>Councilor Pogwizd</i>	<u><i>Yes</i></u>	<i>Councilor Rask</i>	<u><i>Yes</i></u>
<i>Councilor Lovendahl</i>	<u><i>Yes</i></u>	<i>Councilor Brennan</i>	<u><i>Yes</i></u>	<i>Councilor Webb</i>	<u><i>Yes</i></u>

9. New Business

a. Ord. 2025-03: Increase TLT rate to 10%

i. BW moves to adopt

ii. TP seconds

iii. Vote: Unanimously yes 6-0-0

<i>Councilor Burns</i>	<u><i>Yes</i></u>	<i>Councilor Pogwizd</i>	<u><i>Yes</i></u>	<i>Councilor Rask</i>	<u><i>Yes</i></u>
<i>Councilor Lovendahl</i>	<u><i>Yes</i></u>	<i>Councilor Brennan</i>	<u><i>Yes</i></u>	<i>Councilor Webb</i>	<u><i>Yes</i></u>

b. Ord. 2025-04: Clarifying POMC 3.08 TLT procedures and funding: Mayor Vileisis explains the revisions and answers council questions.

i. GB Motions to approve moving on to a second reading next month

ii. SL Seconds the motion

iii. Discussion: Council would like to decrease the distance for advertising from 100 miles to 50 miles. These changes will be made by the second reading.

iv. Vote: Unanimously yes 6-0-0

<i>Councilor Burns</i>	<u><i>Yes</i></u>	<i>Councilor Pogwizd</i>	<u><i>Yes</i></u>	<i>Councilor Rask</i>	<u><i>Yes</i></u>
<i>Councilor Lovendahl</i>	<u><i>Yes</i></u>	<i>Councilor Brennan</i>	<u><i>Yes</i></u>	<i>Councilor Webb</i>	<u><i>Yes</i></u>

c. TLT Grant Recommendations:

i. GB motions to approve the TLT grant recommendations

ii. PR Seconds the motion

iii. Vote: 6-0-0 yes

Councilor Burns Yes *Councilor Pogwizd* Yes *Councilor Rask* Yes
Councilor Lovendahl Yes *Councilor Brennan* Yes *Councilor Webb* Yes

d. Employee Handbook

- i. GB motions to approve the Employee Handbook as presented
- ii. SL seconds the motion
- iii. Discussion: Several Councilors would like to review before voting.
- iv. SL and GB rescind the motion and second
- v. By Consensus, the Council agrees to continue this item at next months meeting.

10. Continuing Action Items

- a. None

11. () Considerations

- a. Citizens: None
- b. Councilors:
 - i. TP appreciates all the work the Planning Commission put into the code proposal.

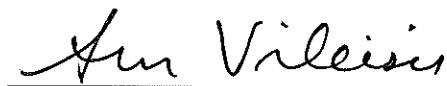
12. Future Meetings

- a. Next normal meeting will be June 18th, 2025, at 5:30 pm in Council Chambers.

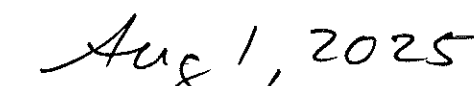
13. (3:15) Adjourn

- a. Seeing no further business, Mayor PC ends the meeting @ 8:45 pm

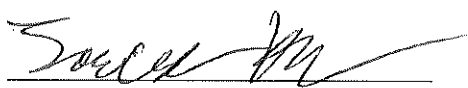
Attest:



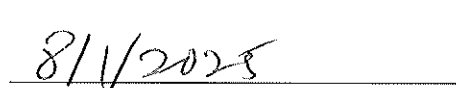
Mayor, Ann Vileisis



Date



City Recorder, Joseph Harrison



Date