

**City of Port Orford**  
**Meeting Minutes of the City Council**  
 In the Gable Chambers / Virtual participants  
THURSDAY, January 15<sup>th</sup>, 2026, at 5:30 P.M.

Mayor and Council	Present	City Staff	Present
<i>Ann Vileisis, Mayor (AC)</i>	X	<i>City Administrator (CA) Melissa Radcliffe</i>	X
<i>Brett Webb, Councilor (BW)</i>	Late (5:45)	<i>Joseph Harrison, City Recorder</i>	X
<i>Gary Burns, Councilor (GB)</i>	X	<i>Head of Public Works John Isadore</i>	X
<i>Perri Rask, Councilor (PR)</i>	X		
<i>Deanna Brennan, Councilor (DB)</i>	X		
<i>Sara Lovendahl, Councilor (SL)</i>	X		
<i>Tim Pogwizd, Councilor (TP)</i>	X		

*The minutes were prepared to the best of our ability using the recording available at: [https://www.youtube.com/watch?v=OmO8D\\_UoyXo](https://www.youtube.com/watch?v=OmO8D_UoyXo)*

**1. (0:00-0:02) Call to Order/Roll Call**

- a. **Mayor Ann Vileisis** calls this regular session of the Port Orford City Council to Order @ 5:30 pm and leads the chamber in the Pledge of Allegiance.
- b. **Councilor BW** arrives at 5:45

**2. (0:05) Additions to the Agenda: None**

**3. (0:05-0:07) Citizens' Concerns: None**

**4. (0:07-0:10) Consent Calendar.**

- a. GB moves to approve the consent calendar as amended.
- b. SL seconds the motion.
- c. Vote: Without further discussion, the vote passes 4-2-0 at 5:38 PM.

*Councilor Burns Yes Councilor Pogwizd No Councilor Rask Yes  
 Councilor Lovendahl Yes Councilor Brennan Yes Councilor Webb No*

**5. (0:10-0:18) Presentation to Council:** Erin Minster gave an update from the Curry Water and Soil District. The update focused on Gorse removal, culvert replacement status, and Right-of-Way clearings.

**6. (0:18-1:05) Departmental Reports**

- a. **Administration:** A written report is included in the packet and CA Radcliffe gives a PSA regarding an increase in scammer activity involving impersonating planning departments at other cities.
- b. **Mayor's Report:** Mayor AV gives a start of the year State of the City Address. It can be viewed in full at the following link:
- c. **Finance:** Part-time accounting services have been found and a contract tentatively agreed to; the Council will be able to review it tonight.
- d. **Public Works:** A written report is included in the packet – December was a difficult month with the most overtime worked in a single month due to a loss of approx. 4 million gallons.
- e. **Planning:** The planning commission had their first meeting of the year earlier in the week. They began to review and research the Dark Sky code and code Enforcement mechanisms as directed by staff.
- f. **Police:** The report was sent to Council ahead of the meeting, and the Council has no questions for Chief Hobart.
- g. **Liaison**
  - i. **Parks:** New Park hosts have started and are doing well, the parks commission still needs 2 more members.
  - ii. **Historic Preservation:** Fort Point Sign in progress,
  - iii. **Port:** New cranes are working and crab season has started
  - iv. **Watershed:** The full report is in the packet
  - v. **Fire:** Nothing to report this month

**7. (1:05-1:05) Old Business: None**

**8. (1:05-1:25) New Business**

- a. **(1:05-1:25) Kytola Contract:** CA Radcliffe summarizes the background of the issues the City has previously faced regarding financial services and why they are needed for the City. CA Radcliffe explains the contract while the Council reviews it and answers their questions.
  - i. **GB motions to approve the contract.**
  - ii. **SL seconds the motion**
  - iii. **Vote:** Council votes unanimously to approve the contract @6:55 PM.

*Councilor Burns*    Yes    *Councilor Pogwizd*    Yes    *Councilor Rask*    Yes  
*Councilor Lovendahl*    Yes    *Councilor Brennan*    Yes    *Councilor Webb*    Yes

**b. (1:25-1:35) Painting Schedule**

- i. The Council had previously given CA Radcliffe time for them to come in and assist in repainting the office. They discussed the scheduling of doing so over the three-day weekend.

**9. (1:45-1:50) Considerations**

a. **Citizens: None**

b. **Councilors:**

- i. **BW:** Inquires about the renewal date for the Franchise Agreement with CCE.

**10. (1:45-1:55) Future Meetings**

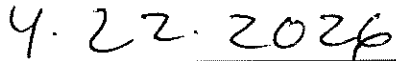
- a. **Work Session to discuss the Police Levy scheduled for January 22<sup>nd</sup> at 5:30 PM**
- b. **Work Session to discuss the Police Levy scheduled for February 12th at 5:30 PM**
- c. **Regular Meeting of the City Council: February 19<sup>th</sup>, 2025 @ 5:30 PM**

**11. Adjourn**

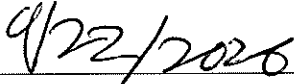
- a. **Seeing no further business, Mayor AV ends the meeting @ 6:34 pm**

Attest:

  
\_\_\_\_\_  
Mayor, Ann Vileisis

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
City Recorder, Joseph Harrison

  
\_\_\_\_\_  
Date

