

City of Port Orford
Meeting Minutes of the City Council
 In the Gable Chambers / Virtual participants
THURSDAY, October 16th, 2025, at 5:30 P.M.

Mayor and Council	Present	City Staff	Present
<i>Ann Vileisis, Mayor (AV)</i>	X	<i>City Administrator (CA) Melissa Radcliffe</i>	X
<i>Brett Webb, Councilor (BW)</i>	X	<i>Joseph Harrison, City Recorder</i>	X
<i>Gary Burns, Councilor (GB)</i>	X	<i>Head of Public Works John Isadore</i>	X
<i>Perri Rask, Councilor (PR)</i>	X		
<i>Deanna Brennan, Councilor (DB)</i>	Virtual		
<i>Sara Lovendahl, Councilor (SL)</i>	X		
<i>Tim Pogwizd, Councilor (TP)</i>	X		

The minutes were prepared to the best of our ability using the recording available at: <https://www.youtube.com/watch?v=L1B2YLfFKG8>

1. (0:00-0:02) Call to Order/Roll Call

- a. Mayor Ann Vileisis calls this special session of the Port Orford City Council to Order @ 5:00 pm and leads the chamber in the Pledge of Allegiance.**

2. (0:02) Additions to the Agenda: None

3. (0:02-0:04) Citizens' Concerns:

- a. Jim Haley:** Speaking on the findings for the Conditional Use Permit extension request from Elk River Property Development. The year on the last finding is incorrect.

4. (0:04-0:06) Consent Calendar; Minutes 9/19/2025,

- a. TP moves to approve the consent calendar**
- b. PR seconds the motion**
- c. Vote:** Without further discussion, Council votes unanimously to approve 6-0-0. The vote unanimously passes among the present councilors at 5:38 PM.

*Councilor Burns Yes Councilor Pogwizd Yes Councilor Rask Yes
 Councilor Lovendahl Yes Councilor Brennan Yes Councilor Webb Yes*

5. (0:06) Presentation to Council: None

6. (0:06-30) Departmental Reports

a. **Administration:** A written report is included in the packet. Highlights include: Right of Way updates to move away from a complaint driven system, a reminder to citizens that irrigation meter reads are due by November 30th, and that the Finance Consultant position is now being advertised.

b. **Mayor's Report:** The report can be viewed in full at the following link:
<http://portorford.org/wp-content/uploads/2025/11/Oct2025-Mayor-Report.pdf>

c. **Police:** The report was sent to Council ahead of the meeting and the Council has no questions for Chief Hobart.

d. **Planning:** The October meeting was cancelled

e. **Liason**

i. **Port:** The installation of the cranes is ongoing

ii. **Fire District:** Nothing to report

iii. **Parks:** This month's meeting was cancelled

iv. **TLT:** None

v. **Mainstreet:** A written report was in the packet

7. (0:30) Old Business: None

8. (0:30-0:55) New Business

a. (0:30-0:33) Findings for Elk River Property Development

i. TP move to approve with the dates amended

ii. BW seconds the motion

iii. Discussion: The findings reflect the decision the council made during the appeal on the Conditional Use Permit extension request.

iv. Vote: 5-1-0 @ 6:03

<i>Councilor Burns</i>	<u>Yes</u>	<i>Councilor Pogwizd</i>	<u>Yes</u>	<i>Councilor Rask</i>	<u>Yes</u>
<i>Councilor Lovendahl</i>	<u>No</u>	<i>Councilor Brennan</i>	<u>Yes</u>	<i>Councilor Webb</i>	<u>Yes</u>

b. (0:36-0:40) Resolution 2026-02 Volunteer Coverage

i. BW moves to approve

ii. PR seconds the motion

iii. Discussion: None

iv. Vote: 6-0-0 @ 6:10 PM

<i>Councilor Burns</i>	<u>Yes</u>	<i>Councilor Pogwizd</i>	<u>Yes</u>	<i>Councilor Rask</i>	<u>Yes</u>
<i>Councilor Lovendahl</i>	<u>Yes</u>	<i>Councilor Brennan</i>	<u>Yes</u>	<i>Councilor Webb</i>	<u>Yes</u>

- c. **Water Feasibility Study:** Civil West has almost finished the feasibility study, and the Council agrees via consensus to review it at a Work Session on 11/13/2025 @ 5:30 pm
- d. **Logo Proposal:** The Community Building is going to have an area on the facade for a logo as part of the ongoing remodel. This is being used as an opportunity to create a new City Logo. CA Radcliffe presents the drafts to the Council and informs them that citizens will be able to vote on them at City Hall.

<i>Councilor Burns</i>	<u>Yes</u>	<i>Councilor Pogwizd</i>	<u>Yes</u>	<i>Councilor Rask</i>	<u>Yes</u>
<i>Councilor Lovendahl</i>	<u>Yes</u>	<i>Councilor Brennan</i>	<u>Yes</u>	<i>Councilor Webb</i>	<u>Yes</u>

9. (0:55-1:04) Considerations

- a. Citizens: None
- b. Councilors:
 - i. **GB: Proposes creating a non-voting seat on the Council for a student from the local school. Council agrees via consensus to allow GB to do more research.**

10. Future Meetings

- a. A Work Session has been scheduled for November 13th, 2025, at 5:30
- b. Next meeting will be November 20th, 2025, at 5:30 pm in Council Chambers.

11. Adjourn

- a. Seeing no further business, Mayor AV ends the meeting @ 6:34 pm



 Mayor, Ann Vileisis

11.25.2025

 Date

Attest:



 City Recorder, Joseph Harrison

11/25/2025

 Date