

CITY OF PORT ORFORD
REGULAR SESSION OF THE COMMON COUNCIL
THURSDAY, May 21st, 2026, at 5:30 P.M.

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AGENDA

- 1. Call to Order/Roll Call/Pledge of Allegiance**
- 2. Additions to the agenda**
- 3. Citizen Concerns (Time limit 3-minutes per person)**
- 4. Consent Calendar**
 - a. Minutes 4/16/2026
 - b. Application for Appointment to Parks: Pamela Bernt
- 5. Presentations to the Council: Jerry O’Sullivan from Adapt**
- 6. Departmental Reports**
 - a. Administration
 - b. Mayor’s Report
 - c. Finance
 - d. Public Works
 - e. Planning
 - f. Liaison
 - i. Parks
 - ii. Historic Preservation
 - iii. Port
 - iv. Watershed
 - v. Fire

7. Old Business

- a. Homelessness Update
- b. Ord ## - Planning Updates

8. New Business

- a. Ord ## - STR/Business License Renewal Date Change

9. Considerations

- a. Citizens
- b. Staff
- c. Councilors & Mayor

10. Future Meetings:

- a. Budget Meeting
- b. Budget Meeting
- c. Regular Meeting of the City Council: June 18th, 2026 @ 5:30 PM

11. Adjourn

1 Roll Call/Pledge of Allegiance

Mayor Vileisis will take roll call of Councilors and lead the chambers in the Pledge of Allegiance.

2 Additions to Agenda

The Council, Mayor, and City Administrator may submit additions to the agenda, which can be added via a vote or consensus.

3 Citizen Concerns

Citizens may approach the Council to speak on any matter, other than the Public Hearings, which have their own time for citizen comments. Limit three minutes per person.

4 Consent Calendar

4(a) Minutes from 4/16/2026

City of Port Orford
Meeting Minutes of the City Council
 In the Gable Chambers / Virtual participants
THURSDAY, April 16th, 2026, at 5:30 P.M.

Mayor and Council	Present	City Staff	Present
<i>Ann Vileisis, Mayor (AC)</i>	X	<i>City Administrator (CA) Melissa Radcliffe</i>	X
<i>Brett Webb, Councilor (BW)</i>	Late (5:45)	<i>Joseph Harrison, City Recorder</i>	X
<i>Gary Burns, Councilor (GB)</i>	X	<i>Head of Public Works John Isadore</i>	X
<i>Perri Rask, Councilor (PR)</i>	X		
<i>Deanna Brennan, Councilor (DB)</i>	X		
<i>Sara Lovendahl, Councilor (SL)</i>	X		
<i>Tim Pogwizd, Councilor (TP)</i>	X		

The minutes were prepared to the best of our ability using the recording available at:
<https://www.youtube.com/watch?v=4Oi2ouFmTKo>

1. (0:00-0:02) Call to Order/Roll Call

- a. **Mayor Ann Vileisis** calls this regular session of the Port Orford City Council to Order @ 5:30 pm and leads the chamber in the Pledge of Allegiance.

2. (0:05) Additions to the Agenda: Police Levy Discussion added as item 8(b)

3. (0:05-0:07) Citizens' Concerns: None

4. (0:07-0:10) Consent Calendar.

- a. BW moves to approve the consent calendar as amended.
 b. SL seconds the motion.
 c. Vote: Without further discussion, the vote passes 5-0-1 at 5:38 PM.

Councilor Burns Yes *Councilor Pogwizd* Abstain *Councilor Rask* Yes
Councilor Lovendahl Yes *Councilor Brennan* Yes *Councilor Webb* Yes

5. (0:10) **Presentation to Council:** None

6. (0:10-1:35) **Departmental Reports**

- a. **Administration:** A written report is included in the packet. The council has questions about liens, judgments, and collections.
- b. **Mayor's Report:** A written report is included in the packet. Mayor AV gives updates about a grant for dredging the reservoir and the reinstatement of the BRIC grant program, which means Port Orford has the opportunity to update our application.
- c. **Finance:** A report was submitted by Kytola CPA services prior to the meeting. It can be viewed in full here:
<http://portorford.org/wp-content/uploads/2026/03/Budget-vs.-Actual-as-of-3-2026-Expense.pdf>
<http://portorford.org/wp-content/uploads/2026/03/Budget-vs.-Actual-as-of-3-2026-Revenue.pdf>
- d. **Public Works:** A written report was handed out at the meeting. Updates that were not in the report; Arizona lift station was vandalized, signage at the transient camp is in process of being installed, and Head of Public Works Isadore thanks the new Park Hosts for their dedicated work.
- e. **Planning:** Mayor AV gives the background on code violation enforcement issues that the Planning Commission has brought recommendations for and invites Planning Chair Greg Thelen to discuss them and answer council questions. Council discusses anonymous complaints, making classifications of Municipal complaints, and the possible creation of a volunteer group to help with education about code violations.
- f. **Police:** The report was sent to Council ahead of the meeting, and the Council has no questions for Chief Hobart.
- g. **Liaison**
 - i. **Parks:** Lovendahl goes over the highlights of her report, thanks new hosts for their work, informs the council that there has been some vandalism targeted at the park hosts, and that the hosts have requested an electric lawn mower.
 - ii. **Historic Preservation:** The Fort Point Sign is close to completion.
 - iii. **Port:** Webb gives an update on the whale entanglement issue.
 - iv. **Watershed:** The full report is in the packet
 - v. **Fire:** The Fire Department is review which county roads they can use and which properties near town they can access

7. (1:35-1:35) **Old Business:** None

8. (1:35) New Business

a. (1:35-1:45) Resolution 2026-07 – Declaration of Emergency Removal of Failing Culvert: Mayor AV reviews the background of the culvert removal process and explains why this emergency declaration is needed to move forward.

i. GB motions to approve Resolution 2026-07

ii. PR seconds the motion

iii. Vote: Council votes to enact Resolution 2026-07: 5-1-0 @ 7:15 PM.

<i>Councilor Burns</i>	<u>Yes</u>	<i>Councilor Pogwizd</i>	<u>Yes</u>	<i>Councilor Rask</i>	<u>Yes</u>
<i>Councilor Lovendahl</i>	<u>Yes</u>	<i>Councilor Brennan</i>	<u>Yes</u>	<i>Councilor Webb</i>	<u>No</u>

b. (1:45-2:00) Police Levy Discussion

i. Mayor AV gives an update on the Police Levy PAC; fliers have been developed and yard signs are going out. A website has been developed and is live along with an email account to answer citizen questions. Public Education Workshops have been scheduled for April 30th at 2 PM and 6 PM and Mayor Vileisis will be speaking to other community groups.

9. (2:00-2:05) Considerations

a. Citizens: None

b. Staff:

i. CA Radcliffe: Port Orford was highlighted in an episode of All Across Oregon – which could be a boon for tourism.

c. Councilors:

i. BW: Has a scheduling conflict with one of the tentative budget meeting dates.

10. (2:05-2:05) Future Meetings

a. First Budget Meeting for Fiscal Year 2027: May 21st, 2026 @ 4:00 PM

b. Regular Meeting of the City Council: May 21st, 2026 @ 5:30 PM

11. Adjourn

a. Seeing no further business, Mayor AV ends the meeting @ 7:35 pm

Attest:

Mayor, Ann Vileisis

Date

City Recorder, Joseph Harrison

Date

4(b) Application for Parks appointment: Pamala Burnt

APPLICATION FOR APPOINTMENT TO COMMISSION, COMMITTEE OR TASK FORCE

If you do not wish to have any specific information in this form given out to the general public, please let us know, in writing, and tell us the reason why. We will try to honor your request within the constraints of the applicable public records law

I am interested in serving as a member of the Parks Commission
 Name Pamela Bernat
 Mailing address PO Box 103 Port Orford OR 97465
 Residence address if different from above [REDACTED]
 Home telephone [REDACTED] Work telephone [REDACTED]
 Email [REDACTED] Fax [REDACTED]
 Current employment Hawthorne Gallery / art sales
 Your area of interest Outdoor activities, arts & crafts, dog agility
 Your area of expertise Marketing & Communications, Design, Fundraising, Events
 Why do you want to serve? I enjoy volunteering in this community and sharing my time, knowledge, skills and ideas.
 Previous service in this appointed position or a similar position Planning Commission

Other volunteer activities Port Orford Co-op, Wild Rivers Land Trust, Blue Water Task Force/OSU water sampling - PHS processing

Does your schedule allow you to attend;

Daytime Meetings yes no Evening meetings yes no

Does your schedule limit the days you could attend meetings? yes no

Have you ever been convicted of a crime? yes no If Yes, please explain

Additional comments I care about this community; it's considerable natural resources and making improvements while maintaining the beauty.

Date 5/10/26 Signature [Signature]

Please return to:

City of Port Orford
P.O. Box 310
Port Orford, Oregon 97465

Phone: 541-332-3681

Email: lharrison@portorford.org

5 Presentation to Council

Jerry O’Sullivan from Adapt will give a presentation on the services they offer here in Port Orford. (Limit 15 minutes)

6 Departmental Reports

6(a) Administration

National Public Works Week May 16-23

According to the National Public Works Week website, “This year's theme, 'Rooted in Service, Powered by Community,' acknowledges that the roots of service run deep in public works. It’s what has propelled public works innovations that have helped our communities evolve into places where people can lead lives of purpose and possibility. Some work—like building roads and bridges—is highly visible, while other public works contributions—like maintaining water and sewer systems—are sometimes hidden from view. Together, these efforts form the foundation of thriving communities, reminding us that every project, seen or unseen, powers the connection between service and the people it supports.”

We certainly appreciate our crew that keeps Port Orford’s streets, parks, and treatment plants safe (and our residents hydrated!)

Irrigation/Garden Water Meters

The new Irrigation or Garden “Water Year” starts this month! If you have an irrigation or garden meter, please report your starting read to Marissa ASAP.

You can then water your food-producing plants and trees throughout the summer. You turn in your final garden meter read no later than Nov. 30th. Your sewer refund for the gallons used will be refunded on your January 2027 bill. Please call Marissa at 541-332-3681 if you have questions!

Budget Calendar

We are scheduling with Kytola CPAs, and Joseph has contacted Budget Committee Members about the FY27 Budget process. The next budget meetings are scheduled for 4 pm on May 28th and June 2nd. More will be added if needed.

Community Building Curtain

The stage opening has been remeasured to ensure the curtain will be produced correctly. We are also researching the best way to have a projector and screen installed for future presentations. We have also submitted the final disbursements for the whole Community Building project to Business Oregon. We hope to have this buttoned up soon.

2025 Audit Update

Deana and the Kytolas have nearly completed the audit with KDP/Sorren. We are already looking to schedule the next one in a few months to stay on the expected timeline.

City Council elections in November

This is just a reminder that three City Council seats will be open in November. To be eligible to run for a seat, the candidate must reside in the city limits of Port Orford, must have lived here for a minimum of one year, and have collected enough signatures from other in-City citizens to run. Notices of this process will be posted in July. Candidates must submit paperwork by late August to be on the ballot. Please contact Joseph if you have questions or need more specific information.

6(b) Mayor's Report

I met with our engineers at Civil West/ Verdantas and our staff to ensure we are moving forward on our many grant-funded infrastructure projects. The top water projects to implement this summer are dredging our reservoir and removing the failing culvert upstream from the reservoir. We are also moving ahead with the Water Recycling project and expect the waste water treatment plant evaluation (phase 2) to be done soon. Also on the wastewater side of things, our Public Works staff is planning to replace a lift station.

I am pleased to report the good news that the Oregon Department of Fish and Wildlife (ODFW) Commission officially awarded us a Private Forest Accord(PFA) grant for \$245,732.00 to remove the failing culvert located upstream from our drinking water reservoir. This means we will not have to take out a loan and that we can move forward to implement the project this summer, as planned.

I met with the Oregon Emergency Management Department about the work we need to do to stay in the running for our \$6.6 million FEMA BRIC grant to fix our city's leakiest and most break-prone water lines. We are in the "selected but not yet awarded" category, which means we have a good chance! There have been some technical changes to how FEMA is now conducting the cost-benefit analysis for its project evaluations and so we need to work with the consultants who helped us with this in our initial application. Previously, the state of Oregon paid for it; this time, we need to pay for it. Fortunately, we received a \$2500 grant from CCD (Coos, Curry, Douglas Small Business Development Corp) to cover half the cost to ensure we remain eligible to receive the grant. After working to move all this forward quickly, we got word that the program is now paused once again as FEMA has prioritized funding its disaster response projects. We've been informed that the pause will likely continue through June.

On a different note, we received word that the city received a \$200,000 grant from The Ford Family Foundation for our American Legion Hall renovation project. Huge kudos go to Tobe Porter for her work on the grant application —and to the Community Center Friends who have been working to raise needed funds for years. The success of the Ford Family Foundation grant, which built upon those many year of community fundraising, which impressed the decision makers.

Melissa and I also met with HGE architects and the Community Center Friends to line out next steps for our American Legion Hall renovation project. HGE plans to go out to bid on this project soon.

Melissa and I met with the Oregon Department of Forestry (ODF) Community Forester about matters related to “trees and people” in our community—including wildfire risk reduction. Carol Lawton from the Fire Department Board also attended and was interested to learn more about how to encourage residents to keep fire safe space around their homes.

I gave talks at the Port Orford Rotary Club and Senior Center about all that’s happening at the city government—from our various water and facilities projects to our proposed police services levy.

I worked together with members of the Committee to Keep Port Orford Safe to provide info regarding the proposed Police Service Levy—through a web landing page, articles in the newspaper, and informative flyers. I also spoke at two public safety community workshops that the Committee sponsored. Thanks to committee members for their help on this important effort for the public safety of our community.

6(c) Finance:

The Kytolas have prepared the following documents for the City Council
Revenue as of April 30th, 2026:

<http://portorford.org/wp-content/uploads/2026/05/Revenue-as-of-4.30.2026.pdf>

Expenses as of April 30th, 2026:

<http://portorford.org/wp-content/uploads/2026/05/Expense-as-of-4.30.2026.pdf>

6(d) Public Works:

Water numbers sold for April 2026

Raw into plant was 7,006,000 Gallons., Plant off 2 days with 1 partial day runs

Treated water produced 5,381,000 Water Sold 1,838,070 Back-washes 203,000 leaks
980,000 -Plant Water Use 460,000

WATER = LOSS EST. 51 %. Rain for March 5.5” Water Plant ran 0 24hr days

Water Treatment plant.

1. State reports submitted for April / DMR to DEQ.
2. Update Filter / media / underdrain / Civil West Sip grant for Plant feasibility study
3. Repair 6 different Leaks on chemical feed lines
4. PM all pumps / gearboxes including compressors oil /filters etc.
5. Retrofitted to LED lights, started City Hall / Police station is next.

Water distribution leaks repairs for April

1. Idaho & 12th 150K gl
2. Replace Deedy St. pump
3. Washington & 11th
4. 25th St. & Dee -Terrace
5. Jackson & 12th

Waste Water plant / Collections:

1. Meet roofing contractor, Waste Water roof replacement starting soon.
2. Meet with Civil West, Arizona lift-station DEQ approval with conditions.
3. Mixer for anoxic zone, motor shorted out, pending \$\$ in budget.
4. Recycled water pump for sprayers starting this soon
5. Pending Waiting on Curry County for inspection, Lake-Shore lift station electrical service replacement, temp service panel is installed. Still waiting
6. Lift stations, we had a plugged up main on Lake-Shore Dr, Idaho down ragged up.

City shop yard

1. Completed Main shop garage door replaced
 2. Dump runs to remove old debris; work will continue until its completed
 3. Vehicle PM's
- Streets**, cleaning up right of ways mowing and trimming trees.
Parks Mowing / brushing / debris. Park host are doing an amazing job.
City shop large sliding door header rotten from Termites.

6(e) Planning

There was a light Planning Commission meeting this month; there was nothing significant to report.

6(f) Liaison Reports***6(f)(i) Parks Liaison Report:***

Parks Commission met on May 14, 2026.

The Commissioners voted to unanimously to accept Chairman Bryan Thompson's resignation from the Commission. Mr. Thompson has been a dedicated commissioner for 7 years. We are grateful for his service to our city.

The Commission voted unanimously to recommend to City Council, Pamela Berndt as Parks Commissioner.

The Commission elected Jim Golden as the new Chairman.

The new Park Hosts Lauren and Richard McMurtrey reported vandalism is down except for theft of equipment from the mini golf storage box. A lock will be purchased and the box secured at night. They also report the harassment to their RV has stopped.

The continue to do a stellar job. They thanked the city for purchasing an electric lawn mower.

Commissioner Rickey has worked with Rotary to set up work days partnering with citizens.

May 24th Painting and repairs to the Buffington Park bathrooms and refurbishing the baseball bleachers.

June 14th Clean up at the library

June 28th Battle Rock Park clean up

Some Park Commissioners will be volunteering for the Buffington and Battle Rock initiatives.

Commissioners are aware of required paperwork when volunteering on City property.

Commission discussed Main Street's request to add a Wind Phone to Buffington Park. The Commission will ask Main Street to provide the Commission with a detailed plan for potential approval to recommend to City Council.

RFP for the Planning Grant has been drafted.

Commissioner Shafer is seeking approval to remove fallen trees and debris from the Joann Ruoff nature trail. He states he would do the work. He will contact the city manager and public works.

There is concern regarding the health of the Buffington Park redwoods cloned from 2000-year-old trees. Commissioner Currier to seek advice from arborist Thompson.

A citizen submitted a letter outlining concerns regarding the state of Buffington Park. They cited lack of doggy bags, rotting walkways and picnic table placement (in bushes without view.) The Commission plans to visit each site in its purview to review conditions and make recommendations. We will focus first on Battle Rock as it is visited by the most tourists.

Commission plans to invite Dave Lacey to speak about disc golf expansion.

6(f)(ii) Historic Preservation Liaison Report: None Submitted

6(f)(iii) Port Liaison Report: None Submitted

6(f)(iv) Watershed Liaison Report: None Submitted

7 Old Business: None

7(a) Homelessness Update

At a workshop on April 23, the Council listened to community input regarding the homeless camp and discussed ideas to improve the situation. Neighbors reported that they bear the brunt of noise, trash, and disruption. Ray's Market especially noted the challenges of theft and property damage. The group Neighbor to Neighbor (N2N) put forth a proposal for community volunteers to help the homeless individuals and ameliorate the situation with trash and human waste.

Council needs to discuss goals and opinions, and give staff direction to either 1) disband the camp, 2) to enforce existing or amended Time Place and Manner (TMP) regulations, or 3) to partner with Neighbor 2 Neighbor to help improve the situation.

TO INFORM OUR DISCUSSION:

A) WHAT ARE OUR GOALS?

- To do the minimum to meet state requirements?
- To make the situation better for the community?
- To make the situation better for the unsheltered people?
- To make the situation less inviting for unsheltered people?
- To make the situation better for neighbors?

B) GENERAL DIRECTIONS COUNCIL COULD TAKE REGARDING CAMP

- 1) CLOSE/DISBAND CAMP and compel homeless to disperse
- 2) POST TPM RULES and ENFORCE them going into summer
- 3) Enter into an agreement with N2N on a trial basis to see if their volunteers can help make the current situation less awful

C) PROPOSAL from N2N to make things better

Agree to partner with N2N so they can work on the following:

#1) Partial screening fence to buffer neighbors and reduce visibility

#2) Install locked dumpster, Porta-potty and handwash station onsite—cover costs with grants

#3) N2N Volunteer Park Monitors

talk to campers, keep place in better order (such as making sure trash is picked up regularly), line up health and support services for people in

need, reduce need for police, report back to city with a log, write grants to cover costs

#4) Meanwhile, N2N seeks to find a different location (City has not found another suitable location)

D) OTHER SPECIFIC THINGS TO CONSIDER

- 1) RENAME AREA —not "Ray's Woods"—what should it be?
- 2) CHANGE HOURS or any other provisions in our TMP code? In particular, do we want to CHANGE the TIMES in our current TMP code?
- 3) Form a HOMELESS advisory committee: City Council member(s), N2N, law enforcement, neighbors
- 4) Advocate for greater engagement from ADAPT, which is supposed to be responsible for mental health services in Curry

FOR ADDITIONAL REFERENCE:

LOC Guide to Persons Experiencing Homelessness in Public Spaces (updated July 2024):

Click Here: [GuidetoPersonsExperiencingHomelessnessinPublicSpaces.pdf](#)

Or copy/paste the following link:

<https://www.orcities.org/application/files/3217/2047/9381/GuidetoPersonsExperiencingHomelessnessinPublicSpaces.pdf>

7(b) Ord 26-07 - Dark Sky Revision Memo

Background: In the February 2026 City Council meeting, the Planning Commission brought a recommendation to the City Council concerning holiday lighting. The City Council had directed the Planning Commission to review the code after a request from Mainstreet to hang Halloween lighting, which revealed that there were some clarifications needed. The recommendations on the lighting code can be summarized as follows: rename instances of “Holiday Lighting” to “Seasonal Lighting” and to change the timing limitation from “November, December, and January” to “90 days.”

Recommended motions:

- I, Councilor, hereby move to adopt Resolution 26-## as written.
- I, Councilor, hereby move to adopt Resolution 26-## with the following amendments.....
- I, Councilor, hereby move to direct staff to revise the resolution in the following ways.....
- I, Councilor, hereby move to not pass Resolution 26-##

7(c) Ord 26-07 - Dark Sky Revision

Ord 2026-07
AN ORDINANCE MAKING MINOR CHANGES TO THE DARK SKY CODE

WHEREAS, the Common Council of the City of Port Orford recognizes that the municipal code needs to be updated as issues are discovered; and

WHEREAS, Mainstreet made a request that revealed an issue with the existing Dark Sky Code, only allowing holiday lighting in certain months; and

WHEREAS, the Planning Commission discovered another definition issue while reviewing the code;

NOW THEREFORE, the City of Port Orford RESOLVES to revise the Port Orford Municipal Code with the following minor amendments:

Removing “holiday” from 15.17.100 (C): “Blinking and Flashing Lights. Any lighting that is flashing, blinking, rotating, chasing, or rapidly changing in color or intensity is prohibited, except for traffic control fixtures, those used for public safety or emergencies, and seasonal holiday-lights.”

And

Change 15.17.110 (C) from “Holiday lighting during the months of November, December, and January, provided such lighting does not create glare on adjacent streets or adjacent or nearby properties.”

To “Seasonal lighting in place for no more than 90 days, provided such lighting does not create glare on adjacent streets or adjacent or nearby properties.”

Dated this _____th day of May, 2026

Ann Vileisis, Mayor, City of Port Orford

Attest: Joseph Harrison, Recorder

8 New Business

8(a) Ord 26-08 STR/Business License Renewal Date Change

Memo

Background: Short-term rental licenses and Business Licenses have traditionally been renewed at the fiscal year. However, during the last couple of years, city staff has been preoccupied during that time with the City Budget and is recommending that the City Council change the code so that renewals don't conflict with budget season.

Recommended motions:

- I, Councilor, hereby move to adopt Ordinance 26-## as written.
- I, Councilor, hereby move to adopt Ordinance 26-## with the following amendments.....
- I, Councilor, hereby move to direct staff to revise the resolution in the following ways.....
- I, Councilor, hereby move to not pass Ordinance 26-##

8(a) Ord 26-08 STR/Business License Renewal Date Change

Ord 2026-08

An Ordinance of the City Council of Port Orford to Amend Chapter 5 of the Municipal Code the Business License and Short Term Rental Renewal Period from a Fiscal Year to a Calendar Year

WHEREAS, the City of Port Orford currently operates its Business License and Short Term Rental License renewal cycle on a fiscal year basis, running from July 1 through June 30; and

WHEREAS, a calendar year cycle (January 1 through December 31) would give City Staff more flexibility during Budgeting season; and

NOW, THEREFORE, BE IT Ordained BY THE City Council of Port Orford that Chapter 5.04 be amended as specified in Ord 2026-08 Attachment A.

Dated this _____th day of May, 2026

Ann Vileisis, Mayor, City of Port Orford

Attest: Joseph Harrison, Recorder

The City of Port Orford is an Equal Opportunity Employer

8(a) Ord 26-08 STR / Business License Renewal Date Change Attachment A

§ 5.04.040. License fees imposed.

B.

The license fee shall commence ~~January 1st~~ ~~July 1st~~ each year, commencing with the year ~~2027~~ ~~1977~~, and shall terminate at midnight ~~December 31st~~ ~~June 30th~~ of the following year. The fee for any such license issued during the second half of any ~~calendar~~ ~~fiscal~~ year shall be one-half of the fee in this chapter, provided ~~that~~ the fee for any license issued prior to ~~July 1st~~ ~~January 1st~~ of any fiscal year shall be the full fee herein set forth.

C.

The license fee herein required shall be due and payable on ~~January 1st~~ ~~July 1st~~ of each year for the fiscal year commencing with such date, and shall be delinquent on and after the ~~31st~~ ~~30th~~ day of ~~January~~ ~~July~~. Licenses for persons engaging any trade, shop, business, profession, home occupation, occupation or calling after ~~January~~ ~~July 1st~~ in any year, shall be due and payable from such persons engaging in such trade, shop, business, profession, home occupation, occupation or calling and shall be delinquent if not paid within 30 days after such person shall engage in any such trade, shop, business, profession, home occupation, occupation or calling.

§ 5.04.080. Procedure for obtaining license.

All licenses shall be issued by the City ~~Administrator~~ ~~Recorder~~ of the City of Port Orford. (Ord. 2000-05 § 5, 2000)

§ 5.04.090. Prohibitions.

It is unlawful for any person to wilfully make any false or misleading statement to the City ~~Administration~~ ~~Recorder~~ for the purpose of determining the amount of any license fee herein provided to be paid by any such person, or to fail or refuse to comply with any of the provisions of this chapter to be complied with or observed by such person, or to fail or refuse to pay before the same shall be delinquent any license fee or penalty hereby required to be paid by any such person.

(Ord. 282 § 6(a), 1978)

§ 5.04.100. Penalty for delinquent payment.

In the event any person required to obtain a license shall fail or neglect to obtain the same before it shall become delinquent, the City ~~Administration~~ ~~Recorder~~ shall collect upon the payment therefor and in addition thereto a penalty of 10% of the fee thereof for each calendar month or fraction thereof the same shall be delinquent.

(Ord. 282 § 6(b), 1978)

§ 5.04.120. Violation—Penalty.

B.

Any person violating any of the provisions of this chapter shall, upon conviction thereof in the City court, be punished by a fine not to exceed \$200.00, ~~or by confinement in the City Jail not to exceed 30 days, or by both such fine and imprisonment.~~

(Ord. 282 §§ 7, 8, 1978)

9 Considerations

Citizens may approach the Council to speak on any matter. This is a time for the Council to hear concerns, not address them, and they may or may not immediately respond.

After citizens have had their time, City staff may do the same. Finally, the Councilors, then the Mayor, may add their own consideration to the record.

Limit 3 minutes per person.

10 Future Meetings

May 28th – Second Budget Committee Meeting at 5:30 PM

June 18th – Regular City Council Meeting at 5:30 PM

11 Adjourn

Once the business of tonight's meeting has been completed and there are no further concerns, Mayor Vileisis will close the meeting after announcing the time for the record.