

**CITY OF PORT ORFORD
REGULAR SESSION OF THE PARKS COMMISSION
THURSDAY, October 5th, 2023, AT 6:00 P.M.**

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AGENDA

1. Call to order/roll call/Pledge of Allegiance
2. Additions to the Agenda
3. Citizen Concerns (On Agenda items only; 3 min.)
4. **REPORT: Buffington Park Host**
5. Consent Calendar
 - a. Approve Minutes of September 7th regular meeting
6. Commissioner Reports
7. Old Business
 - a. Playground update
8. New Business
 - a. Safety Fence Discussion
9. Considerations
 - a. Citizens
 - b. Commissioner's
10. Future Meetings
Thursday, November 2nd, 2023; Regular Meeting In the Gable Chambers and Online at 6:00 pm
11. Adjourn

**PORT ORFORD PARKS COMMISSION
REGULAR HYBRID MEETING
Thursday, September 7th, 2023; 6:00 P.M.**

MINUTES

Present: Chair Bryan Thompson, Liaison/Comm Greg Tidey, Comm. Ciaran Fraser, Comm. Clark Kocurek, Comm. Seirran Izumida
Staff: City Administrator HuttI, City Recorder Joseph Harrison
Audience: Garth Gant & Hunter Jordan

1. **(0:00-0:01) Call to Order:** Chair Thompson called the meeting to order Thursday, August 3rd, 2023, at **(6:00)** P.M. Commissioners recited the Pledge of Allegiance led by Chair Thompson.
2. **(0:01-0:01) Additions to the Agenda: None**
3. **(0:01-0:02) Citizens' Concerns:**
 - a. **CA HuttI:** On Sept. 23 Port Orford Rotary will have an all you can eat Spaghetti Dinner with a auction. Money will go to rotary projects and scholarships for local students.
4. **(0:02-0:04) REPORTS:**
 - a. **Buffington Park Host Report:** CA HuttI: Kids are vandalizing bathrooms and parks equipment; there have been condoms filled with water, community garden produce is being eaten without permission, putters from mini golf course are being used improperly and damaged. **(6:04)**
5. **(0:04-0:12) Local School Cross Country Race: Was moved from 8(b) to item 5 due to time constraints.**
 - a. **Garth Gant & Hunter Jordan gave a presentation on the upcoming 5th annual Cross Country Race on October 11th 2023. They are requesting to use the A-Frame building as an administration HUB for the race. Set up would start at 6 am and go until 9 pm for all the set up, races, and clean up.**
 - b. **Comm. Kocurek moves to approve the request to use the A-Frame.**
 - c. **Comm. Tidey seconds the motion.**
 - d. **Vote: vote passes unanimously @ (6:08) pm**

e. **Further discussion:** Commission asks for clarification if previous Rotary events were related; yes the Rotary provided a \$5 dinner for the runners which was successful. Commissioner Fraser volunteers to help with the ordering of food to reduce the waste. Commissioner Tidey requested a park clean up on October 8th @ 1pm to help get everything in order and Commissioner Fraser requested to get volunteers from the school for the clean up to get local students work experience.

6. (0:12-0:13) Consent Calendar:

a. **Meeting Minutes July 7th:** Committee members take a few minutes to review the minutes.

- i. **Vice Chair Kocurek motions to approve the minutes.**
- ii. **Comm. Fraser seconds the motion.**
- iii. **Discussion: None**

iv. **Vote: (6:13)**

<i>Comm. Bechtel</i>	<u>Yes</u>	<i>Comm. Tidey</i>	<u>Yes</u>	<i>Comm. Fraser</i>	<u>Yes</u>
<i>Comm. Kocurek</i>	<u>Yes</u>	<i>Comm. Thompson</i>	<u>Yes</u>		

6. (0:13-0:21) Commission Reports:

a. **Comm. Kocurek:** The windmill obstacle for the mini golf course has been received and will be painted, assembled, and installed prior to the next meeting.

b. **Comm. Bechtel:** Excused

c. **Comm Tidey:** 68 of the 100 slots for the upcoming disc gold tournament have been filled; and by a more diverse group than normal with more women and children signing up than normal. Comm Tidey recommends having a raffle with the proceeds from the disc golf tournaments to raise even more funds for the parks program. If enough funds can be raised Comm Tidey would like install a new filtered water fountain in the park because only 1 exists right now and the water has a high chlorine level.

d. **Comm. Fraser:** Sold all but 4 of the sweatshirts, will be brining in the money before the next meeting and recommends that we purchase more. The Commissioners discuss if ordering chilrens sizes would be a good idea, however the size of the design makes it impractical at that size.

e. **Chair Thompson:** Nothing to report.

f. **Comm. Izumida:** Nothing to report.

7. (0:21-0:23) Old Business:

a. Playground update: RFPs are in process. Special Procurement may be an option; it bypasses the need for competitive bidding but has some specific requirements to allow it. Maybe on the October City Council Meeting for council approval. Aldo, the Horse Arena work is stalled due to paperwork issues with not have a contractor listed, CA Huttel is in process of resolving the issues.

b. Tabled

8. New Business: None

9. (0:23-0:29) Considerations:

a. Citizens:

a. None

b. Commissioners:

a. Tidey: Wants to get the back 9 worked on for the disc golf course, but there are a lot of trees that need to be trimmed first. Wants to have a dock on the hole and is looking for one that would be a good fit for the disc golf course, this will be a deeper discussion with safety issues. TLT committee responsibilities will not be transferred to the parks committee, but Administration is asking Parks members that live in the city to apply to the TLT Committee.

b. Izumida: Storehouse picnic tables need a map to know where to install the equipment ordered last year, Comm. Izumida volunteered to take point and coordinate with Comm. Tidey to make a map and work with Public Works. Comm Izumida would also like to prune a tree near the mini golf course. And requests next month’s meeting has a safety fence discussion item.

12: (0:29) Future Meetings:

The Park Commission meeting will be Thursday, October 5th, 2023, at 6:00 p.m. held as a hybrid meeting at City Hall Chambers and online.

13: (0:30) Adjourn: Meeting adjourned at **(6:30)** p.m. on September 7th, 2023, by Brian Thompson.

Attest,

Brian Thompson, Chair

Date

Attest,

Joseph Harrison, City Recorder

Date