

**CITY OF PORT ORFORD
REGULAR SESSION OF THE PARKS COMMISSION
THURSDAY, March 7th, 2024, AT 6:00 P.M.**

Please join this meeting from your computer, tablet or smartphone.

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AGENDA

1. Call to order/roll call/Pledge of Allegiance
2. Additions to the Agenda
3. E Clampus Vitus: Historical Marker
4. Minutes for January 4th (pg. 2-4) (No minutes for February meeting since it was canceled)
5. Citizen Concerns (On Agenda items only; 3 min.)
6. **REPORT: Buffington Park Host** (pg. 5)
7. Consent Calendar
8. Commissioner Reports
 - a. Comm. Izumida
 - b. Comm. Kocurek
 - c. Comm. Thompson
 - d. Comm. Sampsel
 - e. Comm. Tidey
 - f. Comm. Fraser
9. Old Business
 - a. Grants Discussion/Update
 - b. Battlerock Access Discussion/Update
10. New Business
11. Considerations
 - a. Citizens
 - b. Commissioner's
12. Future Meetings

Thursday, March 7th, 2024; Regular Meeting In the Gable Chambers and Online at 6:00 pm
13. Adjourn

**PORT ORFORD PARKS COMMISSION
REGULAR HYBRID MEETING MINUTES
Thursday, January 4th, 2024; 6:00 P.M.**

MINUTES

Present:, Comm. Ciaran Fraser, Comm. Clark Kocurek, Comm. Seirran Izumida, Comm. Tidey
Staff: City Recorder Joseph Harrison
Audience: Susan Russell & Kitty Million for main street.

1. **(0:00-0:01) Call to Order:** Due to Chair Thompson being excused for family reasons, Vice Chair Kocurek will be leading the meeting. Vice Chair Kocurek called the meeting to order Thursday, January 4th, 2023, at **(6:00)** P.M. Commissioners recited the Pledge of Allegiance led by Vice Chair Kocurek.
2. **(0:01-0:02) Additions to the Agenda:**
 - a. Citrus Fundraiser will be added as item 9(b) under Old Business
 - b. Grant Funding will be added as item 9(c) under Old Business
 - c. Citizens have concerns that have been expressed to Commissioners. They will relay them during citizens' concerns.
 - d. Mainstreet has concerns to present, they will be added as item 5(a) under Citizen Concerns.
 - e. Community Bulletin Boards will be added as item 9(d) under Old Business.
 - f. Financials will be added as item 6(b) under Reports
3. **(0:02-0:05) Minutes November 2nd: Commissioners take a few minutes to review minutes**
4. **(0:02-0:05) Minutes December 7th: Commissioners take a few minutes to review minutes**
 - a. Commissioner Tidey moves to accept minutes as written for both November 2nd & December 7th
 - b. Commissioner Izumida seconds the motion
 - c. Discussion None
 - d. Vote: Vote is passed unanimously.

Comm. Izumida	<u>Yes</u>	Comm. Kocurek	<u>Yes</u>	Comm. Fraser	<u>Yes</u>
Comm. Kocurek	<u>Yes</u>	Comm. Tidey	<u>Yes</u>		
5. **(0:07-0:19) Citizens' Concerns:**
 - a. **(0:07-0:17) Mainstreet (Susan Russell & Kitty Million):** Seeking Clarification on Reimbursement procedure. Spent \$204 on visitor center improvement projects. Visitor center started with 25 volunteers, that is now down to 13. This has caused a shift in operating hours; now only doing 11-2 some days. Display posters are now in and the faded print is being replaced via a donation from the artist who also donated a narrative about the print. Red Fish Rocks

temporary QR code trail was really good, it occasionally doesn't work but has otherwise been successful – thinking about making it permanent. The biggest upcoming expense/next improvement project is replacing the carpet due to strong musky smell.

- b. **(0:17-0:19) Michelle (Slip on the bridge):** Someone slipped on the Battlerock bridge and injured their knees. Can we get contact strips/grip tape or a slippery when wet sign.

6. (0:05-0:07 & 0:19) REPORTS:

- a. **(0:19) Buffington Park Host Report:** Host not present.
- b. **(0:05-0:07) Financials:** Commissioners take a few minutes to review the financials. Agree via consensus to accept the report after brief discussion about total vs year to date.

7. (0:19-0:20) Consent Calendar: None

8. (0:20-0:34) Commission Reports:

- a. **(0:20-0:25) Comm. Izumida:** Battlerock bridge will be looked at while the Commission is working on the stairs down to the beach. The community would like the stairs removed and an even grade down to the beach in their place – via facebook survey. The access to Battlerock Beach needs to be done by a linseed and bonded professional; a contractor or a trail builder. In contact with a contractor for A-frame deck.
- b. **Comm. Sampsel:** Nothing to report.
- c. **(0:25-0:27) Comm. Tidey:** 65 people showed up to Christmas wrap up disc golf tournament. 30 more discs and towels for sale. Raised \$1625 from the tournament to deposit into the parks fund raiser account and got 127 toys donated for 29 children. Next year, Comm. Tidey will conduct the tournament independently then donate the funds raised. 4 tournaments next year.
- d. **(0:28-0:29) Comm. Fraser:** 250 boxes of citrus will be delivered this evening. Advertising on Facebook is ongoing. Pre-orders have been received, but people can still show up and purchase boxes without pre-ordering.
- e. **Comm. Kocurek:** Nothing to report.

9. (0:30-0:41) Old Business:

- a. **Playground update:** No New information other than what will be discussed in 8(b) Grants.
- b. **(0:30-0:38) Grants:** Looking at grants for the playground, Oregon state lottery grant could bring in \$500,000. Are commissioners allowed to share financials with outside entities to help get

grants; yes, it's a matter of public record. Multiple commissioners are pursuing grants for parks improvements.

- c. **Citrus Fundraiser:** already covered. If you would like Oranges or Grape Fruits, see Café 2.0.
- d. **(0:38-0:41) Community Bulletin Boards:** there are some in storage, but there is no plexiglass for them and they are not enclosed, but they can be modified to be so. They would go up at Rays and the A-frame.

10. (0:41) New Business: None

11. (0:41-0:47) Considerations:

- a. Citizens: None
- b. Commissioners:
 - a. **Tidey:** Repair and Maintenance has \$46,000 for the Community Building. We received a \$1.5 million grant for this same line item. Can the original funding be reallocated for other repairs in our parks; this would require a supplemental budget and an RFP. Via consensus Commissioners would like recommend City Council reallocate the funds from R&M for the Community Building.

12: (0:47) Future Meetings:

The Park Commission meeting will be Thursday, February 1st, 2024, at 6:00 p.m. held as a hybrid meeting at City Hall Chambers and online.

13: (0:47) Adjourn: Meeting adjourned at **(6:48)** p.m. on January 4th, 2024, by Vice Chair Kocurek.

Attest,

Brian Thompson, Chair

Date

Attest,

Joseph Harrison, City Recorder

Date

MONTH October 2023 VOLUNTEER TIME SHEET NAME Dick Cassiope

DATE	TIME IN	TIME OUT	TOTAL	DESCRIPTION OF WORK PERFORMED
1	8 AM	5 PM		I am here 24-7
2				
3				October has been active
4				in our park.
5				(1.) High School Cross Country
6				Track.
7				(2.) Halloween Costume
8				Contest.
9				(3.) 1st Trading Tournament.
10				(4.) Seasonal Rain
11				has Begun. Park
12				has Sprung Up.
13				(5.) Park Trees Need
14				a Downed Tree & Branch
15				clean up.
16				
17				
18				October 10th.
19				
20				When Cross Country
21				Seasonal Rain
22				
23				
24				
25				
26				
27				
28				
29				