

REQUEST FOR QUOTE

Port Orford Community Building

Issued May 10, 2024

Quotes will be accepted until filled, directed to: City of Port Orford, Attn: Joseph Harrison, PO Box 310, Port Orford, OR 97465; jharrison@portorford.org

Quotes must be clear and succinct and not exceed 10 pages. All costs incurred by the proposer in preparation of proposals, including participation in any interviews, shall be borne solely by the proposer. The City shall not be liable for any of such costs. Individuals with questions or who need additional information, should contact Joseph Harrison at 541-332-3681.

PROJECT OVERVIEW: The City of Port Orford has obtained a Community Development Block Grant to renovate its Community Building. The City of Port Orford is seeking quotes for a comprehensive engineering systems evaluation of the Port Orford Community Building located at 421 11th Street. The Port Orford Community Building is a 4,000 square-foot structure. The project seeks to refurbish the building's exterior and interior, to make its entrance ADA accessible, and to reconfigure some areas—including the addition of vestibules and storage space, to better serve community needs.

QUOTE SPECIFICS: 1. Systems Assessment: structural systems, requirements for code, required seismic upgrade, mechanical systems, plumbing systems, electric systems, heating systems, building envelope; 2. Approach to conceptual plan implementation.

REQUIREMENTS: Please tell us about you.

- Describe your company.
- Tell us about your experience and provide references and samples.
- Introduce us to your project team.
- Explain how you would approach the project.
- Detail cost of essential elements to complete the Engineering Systems Evaluation.
- Provide a timeline to completion.
- Provide any alternatives that you think would best suit our goals for this project.

Name of Firm Submitting Quote: _____

Name and Title of Responsible Party: _____

Address: _____

City, State, Zip: _____

Phone: _____ Email: _____

Date: _____

Signature below acknowledges review and acceptance of the above information.

Signature: _____

Position Title: _____

Date: _____

The City of Port Orford reserves the right to reject any or all quotes and to accept the quote that it feels to be in the best interest of the City.

The City of Port Orford does not discriminate on the basis of race, color, gender, sexual orientation, marital status, religion, national origin, age, disability status, gender identity, or protected veterans in employment, education, or activities as set forth in compliance with federal and state statutes and regulations.