

Environmental Review Flow Chart

STEP #1 Determine RE’s Certifying Officer

STEP #2 Determine type of clearance needed for each activity

1st Level of Review	2nd Level of Review	3rd Level of Review	4th Level of Review	5th Level of Review
<p>Types of Activities:</p> <ul style="list-style-type: none"> • Non-construction activities such as engineering, architectural, legal, audit, environmental review preparation, grant administration, program management, sub-grants and microenterprise assistance, et cetera. 	<p>Types of Activities:</p> <ul style="list-style-type: none"> • Supportive services • Operating costs such as utilities, supplies, staff training et cetera. • Economic Development activities such as equipment purchase, inventory financing, operating expenses. 	<p>Types of Activities:</p> <ul style="list-style-type: none"> • The acquisition, repair, improvement, reconstruction or rehabilitation of public facilities, when they are in place and will be retained for the same use with no more than 20% change in size or capacity (excludes buildings) • Removal of architectural barriers for elderly and handicapped persons • Rehabilitation of multifamily residential buildings when specific conditions are met. • Rehabilitation of non-residential structures (commercial, industrial, and public buildings) when no more than 20% change in size or capacity and does not involve land use change. • Acquisition of land or an existing structure (including leasing) 	<p>Types of Activities:</p> <ul style="list-style-type: none"> • All activities that are neither exempt or categorically excluded, such as construction, construction contingencies, land / building acquisition (including leases) 	<p>Types of Activities:</p> <ul style="list-style-type: none"> • All activities that have a potentially significant impact on the human environment such as, pose a health and safety threat, regional rather than local, has long term effects, impacts unique resources, violates federal, state, tribal or local environmental laws. • Site containing more than 2,500 or more beds • Removal, demolition, conversion or substantial rehabilitation of 2,500 or more units. • The project will provide enough additional water / sewer capacity to support 2,500 or more housing units.
Exempt Activities	Categorically Excluded Activities not subject to 58.5	Categorically Excluded Activities subject to 58.5 (Cat X)	Environmental Assessment (EA)	Environmental Impact Statement (EIS)
Prepare finding of exemption	Prepare Determination of Categorical Exclusion (Not subject to 58.5)	Prepare Determination of Categorical Exclusion subject to 58.5	Complete Environmental Assessment Checklist	If the project requires an EIS, consult the Departments Regional Coordinator for your area for advice.
RE Certifying Officer Signature	RE Certifying Officer Signature	RE Certifying Officer Signature	Note: If the EA results <u>do not</u> result in a FONSI the EIS procedures must be followed. If the EA results in a FONSI follow the process detailed below.	

1 st Level of Review continued	2 nd Level of Review continued	3 rd Level of Review continued	4 th Level of Review continued	5 th Level of Review continued
File and send copy to State	File and send copy to State	NOTE: If the categorical exclusion can be converted to an exemption. Place the RE certifying officer signed determination in the file and send a copy to the State. If it cannot be converted to an exemption follow the process detailed below:	RE Certifying Officer Signature	
Costs can now be obligated or incurred for these activities.	Costs can now be obligated or incurred for these activities.	Publish / Post NOI-ROF Publish - 7 days Post - 10 days	Publish / Post Combined Notice Publish - 15 days Post - 18 days	
		Any public comment must be addressed and included in the environmental review record.	Any public comment must be addressed and included in the environmental review record	
		Send completed RROF with the complete signed determination with attachments, and documentation of publication / posting / mailing to the State.	Send completed RROF with the complete signed determination with attachments, and documentation of publication / posting / mailing to the State.	
		State will review integrity of EA and ensure the required process was complied with during the 15-day public comment period.	State will review integrity of EA and ensure the required process was complied with during the 15-day public comment period.	
		Any public comment must be addressed and included in the environmental review record.	Any public comment must be addressed and included in the environmental review record.	
		If found satisfactory, ROF issued by the State	If found satisfactory, ROF issued by the State	
		Costs can now be obligated or incurred for these activities.	Costs can now be obligated or incurred for these activities.	

Single-Family Owner-Occupied Housing Rehabilitation Tiered Review Process	
Tier 1 – Prepare Finding of Exemption – Signed by RE’s Certifying Officer – File and send Copy of State	
<ul style="list-style-type: none"> • Costs can now be obligated or incurred for these non-construction activities 	
Tier 2 - Prepare Determination of Categorical Exclusion subject to 58.5	
<ul style="list-style-type: none"> • RE Certifying Officer Signature 	
<ul style="list-style-type: none"> • Publish / Post NOI-ROF - Publish - 7 days - Post - 10 days 	
<ul style="list-style-type: none"> • Any public comment must be addressed and included in the environmental review record. 	
<ul style="list-style-type: none"> • Send completed RROF with the complete signed determination with attachments, and documentation of publication / posting / mailing to the OBDD. 	
<ul style="list-style-type: none"> • State will review integrity of EA and ensure the required process was complied with during the 15-day public comment period. 	
<ul style="list-style-type: none"> • Any public comment must be addressed and included in the environmental review record. 	
<ul style="list-style-type: none"> • If found satisfactory, ROF issued by the OBDD 	
Tier 3 - Complete site specific reviews for each property, signed by the RE’s certifying officer	
<ul style="list-style-type: none"> • Costs can now be obligated or incurred for an individual single family owner-occupied rehabilitation activity once the site specific review has been completed for that property. 	