

*City Of Port Orford*  
**City Beautification and Tourism Development Fund**  
GRANT APPLICATION FORM

Grant projects are to be designed to 1) enhance and/or beautify the city; 2) promote the development of the city's tourism industry through promotion outside the city; or 3) support activities designed to attract tourists to the city. All projects must reflect the full diversity of Port Orford and benefit the community.

1. Project Name:

\_\_\_\_\_

2. Organization or Business Name:

\_\_\_\_\_

3. Contact name(s) and title

\_\_\_\_\_

a. Phone number(s) \_\_\_\_\_

b. E-mail \_\_\_\_\_

4. If this is for a non-profit organization, please provide the number:

\_\_\_\_\_

5. Has your Organization or Business received TLT funds in the past?

a. If yes, please provide the year and general description of that project below.

\_\_\_\_\_

6. Grant Project Narrative: Include a detailed description (one-page limit) of the proposed project or activity and how it will help the City regarding Tourism and Beautification. **(This is the next page)**

7. Timeline: projected start/end date: \_\_\_\_\_

8. Amount requested in this application: \$ \_\_\_\_\_

9. Budget (use attached sheet). A 50% match is required. The 50% match for businesses must be a cash match.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Send the application to: The City of Port Orford, P.O. Box 310, 555 West 20<sup>th</sup> Street, Port Orford, OR 97465, or email it to [Jharrison@portorford.org](mailto:Jharrison@portorford.org)

**CITY OF PORT ORFORD**  
**City Beautification and Tourism Development Fund**  
**GRANT APPLICATION FORM**

**Grant Narrative**, please include why this will benefit Port Orford:

**CITY OF PORT ORFORD**  
**City Beautification and Tourism Development Fund**  
**GRANT APPLICATION FORM**

Budget

**Project/Program Expenses**

| Line Item    | Total Cost | TLT Funds | Other Revenue Source |
|--------------|------------|-----------|----------------------|
|              |            |           |                      |
|              |            |           |                      |
|              |            |           |                      |
|              |            |           |                      |
|              |            |           |                      |
|              |            |           |                      |
|              |            |           |                      |
|              |            |           |                      |
|              |            |           |                      |
|              |            |           |                      |
| <b>Total</b> | <b>\$</b>  | <b>\$</b> | <b>\$</b>            |

**Other Revenue Sources: (include source, amount, and status (planned, pending, secured)).**

| Source (Amount) | Status | Source (Amount) | Status |
|-----------------|--------|-----------------|--------|
|                 |        |                 |        |
|                 |        |                 |        |
|                 |        |                 |        |
|                 |        |                 |        |

**Is the project/program budget included in your organization’s operating budget?**

*If you need more rows than the tables provided above, please use copies of this page (single-sided) and fill out the information in the additional tables.*

*(As described in the TLT ordinance)*

No grant shall exceed fifty percent of the total project cost. No funds shall be disbursed until the grant recipient shows, to the satisfaction of the City, that it has the matching funds in cash or cash equivalent.