

**CITY OF PORT ORFORD
REGULAR SESSION OF THE PARKS COMMISSION
THURSDAY, March 6th, 2025, AT 6:00 P.M.**

Please join this meeting from your computer, tablet or smartphone.

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1. Call to order/roll call/Pledge of Allegiance
2. Additions to the Agenda
3. Financial from December
4. Minutes February 6th 2025
5. Citizen Concerns (On Agenda items only; 3 min.)
6. **REPORT:** Buffington Park Host
7. Consent Calendar
8. Commissioner Reports
 - a. Comm. Izumida
 - b. Comm. Kocurek
 - c. Comm. Thompson
 - d. Comm. Fraser
9. Old Business
10. New Business
11. Considerations
 - a. Citizens
 - b. Commissioner's
12. Future Meeting: Thursday, March 6th, 2025; Regular Meeting In the Gable Chambers and Online at 6:00 pm
13. Adjourn

**CITY OF PORT ORFORD
MINUTES OF THE
REGULAR SESSION OF THE PARKS COMMISSION
THURSDAY, February 6th, 2025, AT 6:00 P.M.**

1. **Call to order/roll call/Pledge of Allegiance**
 Called to order 6 pm
 Present: Bryan Thompson, Sierra Izumida, Clark Kocurek, Ann Vileisis
2. **Additions to the Agenda**
 - a. Added 6a Playground discussion
 - b. Added 6b City update
 - c. Jen Bailey - Item 9a
3. **Financials**
 - a. Kocurek moves to approve, Izumida seconds. All present vote to approve.
4. **Minutes**
 - a. No minutes from the prior meeting.
5. **Citizen Concerns (On Agenda items only; 3 min.)**
 - a. Jerod Rush – 9th St. PO Oregon, in the park nearly every day. Wants to get more involved. Acknowledges that other parks in the area are very nice. Notes that some trees need service – volunteers available. Back 9 – has others interested in improving golf area on nature trail. Would like to model off Ferry Park in North Bend. May have other funding/donor opportunities.
 - b. Angela Drury – PO – PO early learning collaborative meetings. Had brought it up to our group, we would like to help nudge the playground along. May have additional grant-writing/funding help to support the Parks. Interested in help.
6. **REPORT: Buffington Park Host**
 - a. Playground discussion: Bryan highlighted past fundraising efforts for Playground. Izumida revisits past challenges with budgeting. Thompson explains the Top 10 priority challenges – roofs were needed for visitor's center and concession stand. Izumida reviews nature-based playground model. History of past fundraising challenges with inflation. Reviewed requests for swing upgrades and challenges with getting them installed. Izumida highlights the importance of making “baby steps” progress rather than no progress. Angie Drury invited back up to suggest that the fact we have already fundraised 30k and the state of our playground may be really helpful. Also suggested consulting with architects and playground engineers who could consult on the whole park. Suggests asking philanthropies about how to proceed. Mayor Vileisis explains that certain city decisions were prioritized on the basics of water, sewer, and public safety. Recommends working out some order of operations questions. Highlights two kinds of grants: private philanthropy, and state grants, like the lottery grant. Ann notes that certain tribal permissions must be had and that grant administration is a lot of work for the City. Angie mentions that a couple of other citizens are interested in helping with the playground. City can support grants that are 90% ready but

does not have capacity to do all the lifting. Angie is prepared to help with grant-writing.

- b. Bryan moves to explore the applicability of the April State Parks Grant. Ann seconds. There is a webinar coming up for the grant. Ann notes that state staff are helpful but that cost estimates and plans are necessary. Angie notes that planning grants are helpful for this. Jerod notes the cost analysis and implementation plan, project management steps, and where you plan to use the money in that plan. Jerod recommends workshopping the plan and inviting the community. Ann mentions the Parks Master Plan – grant agencies may want to fund things that are in the plan. Ann mentions that a new water tank has to go in for the water supply. Mentions that it may be an opportunity to amend the master plan. Sierra mentions that the scope of the discussion is expanding and that old plans exist. Kocurek mentions that plans shifted to nature-based playgrounds when funding got tight, but would support dusting off the old plans. Ann mentions that there may have been deficiencies in the site planning/preparation; Sierra reminds us that we had settled on fiber chips. Ann recommends updating plans. Jerod recommends working with Driftwood to discuss playground vendors. The motion carries unanimously.
- c. Bryan discusses contacting Playcraft for an updated bid. Mention of Cathy Boden’s involvement with. Kocurek mentions that having a workshop to let the community weigh in on a commercial or natural playground. Jerod mentions that school playground is not always available and that a complementary playground is intriguing.
- d. Kocurek motions to ask Joseph for assistance scheduling a workshop in chambers within the next two weeks to gather community input on playground preferences. Bryan seconds. The motion carries unanimously.
- e. Discussion about disc golf, former fundraisers, and maintenance/pruning of trees. Discussion of disc golf improvements and community resources. Discussion about budgeting and matching funds for playground or disc golf. Answered some other questions about disc golf.

7. Consent Calendar

- a. No items on the consent calendar

8. Commissioner Reports

- a. Comm. Izumida – no reports
- b. Comm. Kocurek –
 - i. Provides an update on the bioswale and it has backed up. Now draining backwards. Main St would like to pursue a grant to rework it. Sierra seconds. Motion carries unanimously.
 - ii. Kocurek motions to write a thank you letter to citizens who help maintain the park and dog park. Bryan seconds. Carries unanimously.
- c. Comm. Thompson – Bryan expresses gratitude for all attendees. Mentions that a citizen heard a “help help” at the park. Someone had walked down into the skatepark bowl and could not climb out. Bryan reminds us that a skatepark expansion would be a good way to improve the park and a safety escape option would be good.
- d. Comm. Fraser – not present

- e. Ann Vileisis – Cathy Boden had mentioned to Ann that she wanted to sit on Parks together. Kocurek moves to make Cathy Boden an honorary posthumous member of Parks for the night, Ann seconds. Motion carries unanimously.

9. Old Business

- a. Jen Bailey – Report on Jubilee. Reports through Parks Commission to City Council. Jubilee is a 501c3 responsible for fireworks, and fundraising. Jubilee only had 3 members. Jen is the only board member remaining and is willing to stay on to set up a better path. Community meeting to plan events is upcoming. We need to deal with three key things. We need to find board members, at least 3 to remain viable. Fundraising, Parade ODOT activities. Meeting next Wednesday at 2/12/25 at 6 pm to recruit new members.

10. New Business

- a. **Application to join Parks Commission – Carol Currier**
 - i. Kocurek recommends acceptance of Carol's application and recommendation to the City Council for review. Bryan seconds. The motion carries unanimously.

11. Considerations

- a. **Citizens**
- b. **Commissioner's**

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13. Adjourn