

CITY OF PORT ORFORD
REGULAR SESSION OF THE COMMON COUNCIL
THURSDAY, July 16th, 2026, at 5:00 P.M.

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AGENDA

1. **Call to Order/Roll Call/Pledge of Allegiance**
2. **Additions to the agenda**
3. **Citizen Concerns (Time limit 3-minutes per person)**
4. **Consent Calendar**
 - a. Minutes 6/18/2026
5. **Presentations to the Council:**
 - a. FY 25 Audit Presentation: Ben Cohn with Sorren Financial Services (formerly KDP)
 - b. Need for Life Jackets Kiosk at Garrison Lake, Ashley Moore
6. **Public Hearing: Community Development Block Grant, Raw Water Tank Planning, 2nd Hearing**
7. **Departmental Reports**
 - a. Administration
 - b. Mayor's Report
 - c. Finance
 - d. Public Works
 - e. Planning
 - f. Liaison
 - i. Parks
 - ii. Historic Preservation
 - iii. Port
 - iv. Watershed
 - v. Fire
 - vi. Local Public Safety Coordinating Council
 - vii. Unsheltered Advisory Committee

8. Old Business

- a. Ord 27-01: Marijuana Facility Ban Update
- b. Unsheltered Advisory Committee Recommendations

9. New Business

- a. 2025 Audit Review and Corrective Action Plan
- b. Res 27-02: Correcting Resolution 2026-13: Employee Wages, Tax Rate, Budget
- c. Res 27-03: Prohibiting Automated Surveillance
- d. Life Jacket Kiosk at 12th St. Boat Ramp, Letter of Support

10. Considerations

- a. Citizens
- b. Staff
- c. Councilors & Mayor

11. Future Meetings:

- a. Regular Meeting of the City Council: August 20th, 2026 @ 5:30 PM

12. Adjourn

1 Roll Call/Pledge of Allegiance

Mayor Vileisis will take roll call of Councilors and lead the chambers in the Pledge of Allegiance.

2 Additions to Agenda

The Council, Mayor, and City Administrator may submit additions to the agenda, which can be added via a vote or consensus.

3 Citizen Concerns

Citizens may approach the Council to speak on any matter, other than the Public Hearings, which have their own time for citizen comments. Limit three minutes per person.

4 Consent Calendar

4(a) Minutes from 6/18/2026

City of Port Orford
Meeting Minutes of the City Council
 In the Gable Chambers / Virtual participants
THURSDAY, June 18th, 2026, at 5:30 P.M.

Mayor and Council	Present	City Staff	Present
<i>Ann Vileisis, Mayor (AV)</i>	X	<i>City Administrator (CA) Melissa Radcliffe</i>	X
<i>Brett Webb, Councilor (BW)</i>	X	<i>Joseph Harrison, City Recorder</i>	X
<i>Gary Burns, Councilor (GB)</i>	X		
<i>Perri Rask, Councilor (PR)</i>	X		
<i>Deanna Brennan, Councilor (DB)</i>	X		
<i>Sara Lovendahl, Councilor (SL)</i>	X		
<i>Tim Pogwizd, Councilor (TP)</i>	Virtual		

These minutes were prepared to the best of our ability using the recording at the following link:

<https://www.youtube.com/watch?v=VmOIf6hg-Yg>

1. Call to Order / Roll Call / Pledge of Allegiance:

- a. Opening:** Mayor Vileisis called the meeting to order at 5:35 PM and led the chamber in the Pledge of Allegiance. Mayor Vileisis announced that June 19th is a holiday and that July 4th will celebrate the 250th anniversary of the United States.

2. Additions to the Agenda

- a.** Mayor Vileisis proposed adding items **11(k) (Minutes from the CDBG hearing)** and **11(l) (Resolution 2026-15: Supporting the Submission of the CDBG)** to the agenda. Council agrees to add these items via consensus.

3. Citizen Concerns

- a. **Christian Sorenson:** Spoke regarding unsheltered persons in Port Orford, expressing the view that they are criminal drug addicts, advising against city assistance, and suggesting the best way to help the unsheltered is to supply them with enough drugs to overdose.
- b. **County Commissioner Lynn Coker:** Reported on a recent Curry County meeting regarding ways to improve management of transient waste. He highlighted Neighbor-2-Neighbor as a relatively new, highly successful program, noting that Port Orford is doing better than other cities in buffering the consequences of transients. He characterized the situation as a cultural crisis.

4. Consent Calendar

- a. **Motion:** GB moved to approve the Consent Calendar; PR seconded.
- b. **Discussion / Amendments:**
 - Page 6, Items 7 & 7b: Correct to show Councilor Rask made the motion and SL seconded.
 - Page 7, Item 7(11): Note that SL volunteered to be the liaison to the advisory committee.
 - Page 7, Item 8 Vote: Remove "unanimous" and note that Webb voted no.
- c. Council agreed by consensus to add the amendments to the motion.
- d. **Vote:** Motion carried unanimously.

Councilor Burns Yes *Councilor Pogwizd* Yes *Councilor Rask* Yes
Councilor Lovendahl Yes *Councilor Brennan* Yes *Councilor Webb* Yes

5. Presentations to the Council: None.

6. Public Hearing on State Revenue Sharing

- a. Mayor Vileisis opened the public hearing for testimony and, after hearing none, closed the hearing. There was no Council deliberation.
- b. **Action:** Council agreed by consensus to move directly to Item 11(a) Resolution 26-08 (Declaring intention to participate in State Revenue Sharing.)
- c. *Item 11(a) Action:*
 - i. BW moved to adopt **Res. 26-08 (Declaring Intention to Participate in State Revenue Sharing)**; SL seconded the motion.
 - ii. **Vote:** Approved unanimously.

Councilor Burns Yes *Councilor Pogwizd* Yes *Councilor Rask* Yes
Councilor Lovendahl Yes *Councilor Brennan* Yes *Councilor Webb* Yes

7. Public Hearing on the Supplemental Budget

- a. Mayor Vileisis opened the public hearing for testimony and, after hearing none, closed the hearing. Council deliberation was limited to requests for clarification regarding the purpose and fiscal year of the supplemental budget.
- b. **Action:** Council agreed by consensus to move directly to Item 11(f).
- c. *Item 11(f) Action:*
 - i. GB moved to adopt **Res. 26-12 (Supplemental Budget for FY26)**; SL seconded the motion.
 - ii. **Vote:** Approved unanimously.

Councilor Burns Yes *Councilor Pogwizd* Yes *Councilor Rask* Yes
Councilor Lovendahl Yes *Councilor Brennan* Yes *Councilor Webb* Yes

8. Public Hearing on the Community Development Block Grant

- a. Minutes for the hearing were approved at the meeting itself. They can be viewed at the following link:
<http://portorford.org/wp-content/uploads/2026/07/CDBG-Minutes.pdf>

9. Departmental Reports

- a. **Administration:** Report included in packet. City Administrator (CA) Radcliffe reminded the Council that implemented items take time and noted this is an exceptionally busy period for staff.
- b. **Mayor's Report:** Report included in packet; Mayor Vileisis provided verbal updates on select items.
- c. **Finance:** Included in the council packet.
- d. **Public Works:** Report included in packet; John Isadore noted severe water leaks this month.
- e. **Planning:** No report; the meeting was skipped this month.
- f. **Liaison Reports:**
 - i. *Parks:* Report in packet; noted that harassment of the park host has ceased.
 - ii. *Historic Preservation:* Report included in packet.
 - iii. *Port:* Port budget is complete, the new ice machine is installed and running, and crane repairs are scheduled.
 - iv. *Watershed:* Report included in packet.
 - v. *Fire:* No report.
 - vi. *LPSCC (Local Public Safety Coordination Council):* Addressed drug issues. Staff directed to add the website link:
<https://hepvu.org/>

10. Old Business

- a. **Notice of Intent to Award Contract for Culvert Removal:** CA Radcliffe provided background details. Council discussed the variance in bid pricing and whether the lowest bidder misunderstood the scope. Engineering consultant Verdantas confirmed that they believe Uppercut fully understood the project.
- i. **Motion:** PR moved to accept the bid from Uppercut and delegate signing authority to CA Radcliffe; SL seconded.
 - ii. **Vote:** Approved unanimously at 6:36 PM.

Councilor Burns Yes *Councilor Pogwizd* Yes *Councilor Rask* Yes
Councilor Lovendahl Yes *Councilor Brennan* Yes *Councilor Webb* Yes

- b. **Delegate Signing Authority on Culvert Removal to CA Radcliffe:** Matter resolved during the previous item.
- c. **Ord. 26-08: Business License Renewal Date Change:**
- i. **Motion:** GB moved to adopt; SL seconded.
 - ii. **Vote:** Approved unanimously.

Councilor Burns Yes *Councilor Pogwizd* Yes *Councilor Rask* Yes
Councilor Lovendahl Yes *Councilor Brennan* Yes *Councilor Webb* Yes

- d. **Ord. 26-09: STR Renewal Date Change:**
- i. **Motion:** GB moved to adopt; PR seconded.
 - ii. **Vote:** Approved unanimously.

Councilor Burns Yes *Councilor Pogwizd* Yes *Councilor Rask* Yes
Councilor Lovendahl Yes *Councilor Brennan* Yes *Councilor Webb* Yes

- e. **Ord. 26-10: Updating Time, Place, and Manner Code:** Discussion focused on updating hours and previous council deliberations. Councilor Burns has been organizing efforts, and the Mayor intends to appoint citizens to an advisory committee to advise the Council on policies and issues related to unsheltered persons in town
- i. **Motion:** PR moved to approve as amended (removing the word "adapt" and placing a period after "services"); GB seconded.
 - ii. **Vote:** Approved unanimously.

Councilor Burns Yes *Councilor Pogwizd* Yes *Councilor Rask* Yes
Councilor Lovendahl Yes *Councilor Brennan* Yes *Councilor Webb* Yes

11. New Business

a. Res. 26-08: Declaring Intention to Participate in State Revenue Sharing:

Handled during Item 6.

b. Res. 26-09: Set Utility Rates for FY27: Clarified that the \$10.83 increase in the water reserve fund is not a single-year adjustment and will be targeted toward paying off the loan for dredging.

i. Motion: GB moved to approve; SL seconded.

ii. Vote: Approved unanimously at 7:00 PM.

Councilor Burns Yes *Councilor Pogwizd* Yes *Councilor Rask* Yes
Councilor Lovendahl Yes *Councilor Brennan* Yes *Councilor Webb* Yes

c. Res. 26-10: Extending Workers' Compensation to City Volunteers:

i. Motion: BW moved to approve; TP seconded.

ii. Vote: Approved unanimously at 7:00 PM.

Councilor Burns Yes *Councilor Pogwizd* Yes *Councilor Rask* Yes
Councilor Lovendahl Yes *Councilor Brennan* Yes *Councilor Webb* Yes

d. Res. 26-11: Updating the City Fee List:

i. Motion: BW moved to approve; DB seconded.

ii. Vote: Approved unanimously at 7:02 PM.

Councilor Burns Yes *Councilor Pogwizd* Yes *Councilor Rask* Yes
Councilor Lovendahl Yes *Councilor Brennan* Yes *Councilor Webb* Yes

e. Ord. 26-11: Repealing the Public Safety Fee:

i. Motion: BW moved to approve; DB seconded.

ii. Vote: Approved unanimously at 7:02 PM.

Councilor Burns Yes *Councilor Pogwizd* Yes *Councilor Rask* Yes
Councilor Lovendahl Yes *Councilor Brennan* Yes *Councilor Webb* Yes

f. Res. 26-12: Supplemental Budget for FY26: *Handled during Item 7.*

g. Res. 26-14: Updating Employee Truck Policy:

i. BW initially moved to table Res. 26-14 until next month, seconded by TP; both subsequently rescinded their motions.

ii. Motion: BW moved to approve Res. 26-14 with an amendment to remove "driving time" from the city in Item 4; TP seconded.

iii. Vote: Approved unanimously at 7:16 PM.

Councilor Burns Yes *Councilor Pogwizd* Yes *Councilor Rask* Yes
Councilor Lovendahl Yes *Councilor Brennan* Yes *Councilor Webb* Yes

h. Res. 26-13: Approving Tax Rate, Employee Wages, and Budget for FY27:

- i. **Motion:** GB moved to approve; DB seconded.
- ii. **Discussion:** Noted that the resolution number "2026-13" must be corrected uniformly throughout the document.
- iii. **Vote:** Approved unanimously at 7:20 PM.

Councilor Burns Yes *Councilor Pogwizd* Yes *Councilor Rask* Yes
Councilor Lovendahl Yes *Councilor Brennan* Yes *Councilor Webb* Yes

i. Ord. 26-12: Updating Marijuana Facility Bans: Floor discussion covered safety regulations and community involvement.

- i. **Motion:** BW moved to approve; TP seconded.
- ii. **Vote:** Councilors Brennan, Pogwizd, and Webb voted No; the remaining Councilors voted Yes.
- iii. The resulting tie-breaker vote was No. The motion failed.

Councilor Burns Yes *Councilor Pogwizd* No *Councilor Rask* Yes
Councilor Lovendahl Yes *Councilor Brennan* No *Councilor Webb* No
Mayor Vileisis acting as the tie-breaker: No

- iv. **Consensus:** Council agreed to revisit this item next month.

Recess: GB moved to take a 5-minute recess; DB seconded. Webb voted No. Motion carried and recess was taken.

Councilor Burns Yes *Councilor Pogwizd* Yes *Councilor Rask* Yes
Councilor Lovendahl Yes *Councilor Brennan* Yes *Councilor Webb* No

j. Buffington Park Signage: Councilor SL provided background context.

- i. **Motion:** GB moved to approve the recommendation; DB seconded.
- ii. **Vote:** Approved unanimously.

Councilor Burns Yes *Councilor Pogwizd* Yes *Councilor Rask* Yes
Councilor Lovendahl Yes *Councilor Brennan* Yes *Councilor Webb* Yes

k. Minutes for the Community Development Block Grant:

- i. **Motion:** BW moved to approve; PR seconded.
- ii. **Vote:** Approved unanimously at 7:41 PM.

Councilor Burns Yes *Councilor Pogwizd* Yes *Councilor Rask* Yes
Councilor Lovendahl Yes *Councilor Brennan* Yes *Councilor Webb* Yes

12. Considerations

- a. **Citizens:** None.
- b. **Staff:** CA Radcliffe expressed excitement for the upcoming Jubilee.
- c. **Councilors & Mayor:**
 - i. **PR:** Announced that the stage curtain in the Community Building will be installed next weekend.
 - ii. **TP:** Extended thanks to the Mayor for an effective meeting and thanked city staff for their hard work during this busy season.

13. Future Meetings

- a. **Regular Meeting of the City Council:** July 16, 2026, at 5:30 PM.

14. Adjournment

- a. Hearing no further business, Mayor Vileisis adjourned the meeting at 7:45 PM.

Mayor, Ann Vileisis

Date

Attest:

City Recorder, Joseph Harrison

Date

5 Presentations to Council

5(a) Ben Cohn with Sorren Financial Services

Ben Cohn with Sorren Financial Services (formerly KDP) will present a review of the Audit for fiscal year 2025 for the Council and answer their questions.

5(b) Need for a Lifejacket Kiosk at Garrison Lake

Concerned citizen, Ashley Moore, will present on the need for a lifejacket kiosk at Garrison Lake and present a proposal for how to advance this project.

6 Public Hearing

Second Public Hearing on Community Development Block Grant to close out the planning stage of the Community Development Block Grant

7 Departmental Reports

7(a) Administration

16th Street ROW Area

On June 24th, the signage about the rules was posted. Police staff have contacted the individuals about the rule changes to the Time, Place, and Manner ordinance. We are working with the newly formed Unsheltered Advisory Committee (UAC) to get the word out and to help people comply. Council will need to decide about entering into an MOU with Neighbor to Neighbor (N2N) to mitigate the impacts of unsheltered camping by installing a screening fence, a portable restroom, and a handwashing station. A specific recommendation from the UAC has been provided in this packet for consideration. I have spoken to multiple lawyers on this front and can expand on this in the meeting.

New Rates and Fees

Staff is working hard to update all forms, the website, and the Tyler system to reflect Council decisions from June. As I mentioned before, the \$12 Public Safety Fee will be removed from your August and subsequent bills. The water you used in June is reflected on your July bill... thus the fee still applied to the last bill. New rates and fees took effect July 1, 2026.

Port Orford Jubilee

We were so excited to be asked to be in the parade this year. I want to especially thank Ryan Sibley for getting the new-to-us Vector truck cleaned and ready to shine for Independence Day. It was wonderful to see so many people enjoy the beautiful day in Port Orford!

“Be Water-Wise, Rain or Shine”

The Port Orford Watershed Council has great shirts for sale with this logo on the arm. Please only water food-bearing plants and trees in the summer. Our water levels drop in our watershed and we need extra water for fire mitigation and citizen use.

Summer Projects

DREDGING: I want to remind people that we are working on launching the dredging project this summer (funding FINALLY came through- hooray). While the dredging is happening, we will be using water from Garrison Lake, one of Port Orford’s traditional water source. The water will be pre-treated by a “package plant” rented from Veolia. We hope dredging the reservoir will help us keep our filters cleaner in the Water Treatment Plant. The actual dredging will be done by the bid winner Billeter Marine of Coos Bay. We are in the process of getting the contracts processed by all the entities now.

CULVERT REMOVAL

We are working with Erin Minster with the Curry Soil and Water Conservation District. Uppercut Tree Service won the bid and, like above, we are working through the procurement process and contract writing.

AMERICAN LEGION HALL:

The committee has been meeting to prepare the bid. Key players have included HGE Architect staff, Mayor Ann, John Johnston, and Bob Feusi. Next steps include finalizing the bid documents and planning the pre-bid walkthrough for potential contractors. Once again, this work is funded through grants and donations raised by the Fundraising Committee!

OCCMA Conference

I attended this conference and have met many other City Managers dealing with similar issues across Oregon. These include failing infrastructure, unhoused residents, union negotiations, legal challenges, and livability. Thank you for this opportunity to learn and network!

7(b) Mayor's Report

As mayor, I was proud to see the Port Orford community shining bright during the recent July 4 Jubilee, celebrating the 250th anniversary of our nation's declaration of independence. I want to recognize and commend all the extraordinary volunteers that made the Jubilee such a success this year. While the events take place in a relatively short time, I know that it's taken months of diligent efforts behind the scenes. Foremost, the Jubilee Committee did an excellent job of managing the parade and so many events. A big thanks to Marlene Hoffman, Katie King, and Priscilla Lang for heading it up. Our Port Orford Rural Fire District pyrotechnics volunteers also did a fabulous job with the fireworks; I learned that they all had to get special training and certification—so again a lot of extra behind the scenes effort: a big thanks to Assistant Chief Wyatt Ells, Mark Walters, Craig Rosenaur, and Bob Hergert, as well as Barbara Knapp from Sixes RFD. Many businesses and local organizations also contributed to the festivities with wonderful parade floats, special events (pancake breakfast, jerry can races, pet contest, and more!), visitor center, staffing, and crucial clean ups before and after. A huge thank you to *everyone* who helped make the celebration so special. And finally a big congratulations to the two honorees —Jubilee Queen Bonnie Smith and Parade Grand Marshall Tobe Porter —fine women who have contributed to Port Orford in so many ways through the years.

The City of Port Orford participated in the parade this year with our new (used) Vactor truck—decorated with flags, Uncle Sam, and all manner of red, white and blue stars and stripes. Thanks to Melissa for rallying our July 4th spirit and to Ryan and son Ricky, and city councilors who helped with decorating and marching in the parade. Thanks also to our police department for clearing the parade route and managing traffic so that our community to enjoy the long standing tradition parade.

As mayor, I have been mostly keeping focused on moving our grant funded projects forward. It's hard to believe how many small steps are involved with every state and federal grant—but following these many details are the key to moving forward. The big news is that we finally received approval from Business Oregon for a full funding package for our reservoir dredging project. You may recall, we received a loan/grant for this project last year, but bids came in too high, so we had to re-bid the project this year and then request an amendment to cover the higher costs. In addition, we also had to provide proof that we could pay off the loan portion of funding package, which required first catching up on our audits. All of which is to say, there was a lot of

effort to ensure all the bases were covered and then a fair amount of “friendly pestering” to get the outcome we needed. And now we’re aiming to advance the implementation steps to ensure we can complete this important project for our city’s drinking water supply.

I’ve also continued to work with architects, engineers, contractors, and staff to move forward on other grant-funded projects including the culvert removal, the American Legion Hall renovation, planning for Water Recycling, and planning to address the need for filtration upgrade at the Water Treatment Plant. We’ve continued to work with the Community Center Friends on planning and fundraising efforts for the American Legion Hall project, which is due to go out to bid soon.

As we shift into the second half of the calendar year, and the first part of the fiscal year, I look forward to our finance committee reconvening to review good ideas brought up by the City Budget Committee. I appreciate all the good efforts being made by our other city committees, too.

7(c) Finance:

Leif Kytola provided the following highlights of the current budget status.

- The FY25 audit for year end 06/30/2025 has been concluded
- The personnel costs for FY25 have been moved back to the individual funds instead of being all lumped into the general fund
- Currently working on the FY26 year-end close and will evaluate the operating surplus/deficit for each fund after this has been completed

7(d) Public Works:

Water numbers sold for June 2026

Raw into plant was 6,189,000 Gallons.. Plant off 0 days with 1 partial day run

Treated water produced 4,483,000 Water Sold 2,200,196 Back-washes 230,000 leaks 15,000 -Plant Water Use 445,720

WATER = LOSS EST. 42 %. Rain for June 1.4” Water Plant ran 0 24hr days

Water Treatment plant.

1. State reports submitted for May / DMR to DEQ / OHA Turbidity & Water Quality.
2. Consumer Confidence Report (CCR) Water Quality posted for 2025.
3. Update Filter’s Civil West feasibility study meeting held, site visit is on 7/10/26.
4. Sip grant leak study scheduled for September 2026.
5. VFD drive for filter #1 blew-up, emergency call to Tag new drive installed the next day.
6. Raw water tank, Tag on site to verify panel has the capacity for additional controls.
7. Hubbard’s Dredging project excavated raw water valve / valve @ water plant for connecting Garrison lake piping.
8. Transducer for tanks level control are failing, CT tanks @ WTP overflowing. Ordered 2 new transducers Tag will install / program
9. Filter pump #1 is going out and there obsolete researching replacement.

Water distribution leaks repairs for June

1. 3 on customers

Waste Water plant / Collections:

1. Waste Water roof replacement starting in the next week.
2. Meet with Civil West, Arizona lift-station DEQ's new requirements as of 7/1/26
3. Mixer for anoxic zone, motor shorted out, pending \$\$ in budget for 26/27.
4. Recycled water pump for sprayers ordering material after July 1st
5. Pending Waiting on Curry County for inspection, Lake-Shore lift station electrical service replacement, temp service panel is installed. Still waiting.
6. Lost a motor @ Lakeshore lift-station, working on replacement
7. Lift stations, Idaho had control issue with logic board back on line.

City shop yard

1. Dump runs to remove old debris; work will continue until its completed
2. Vehicle PM's
4th of July cleanup Streets, cleaning up right of ways mowing and trimming trees.
Parks Mowing / brushing / debris. Park host are doing an amazing job.
City shop large sliding door header rotten from Termites.

7(e) Planning:

Planning Commission meeting was moved to 7/21/2026 due to scheduling conflicts. Elk River Property Developments request for Conditional Use Permit extension will be reviewed.

7(f) Liaison Reports

7(f)(i) Parks Liaison Report:

7(f)(ii) Historic Preservation Liaison Report: None Submitted

7(f)(iii) Port Liaison Report: None Submitted

7(f)(iv) Watershed Liaison Report: None Submitted

7(f)(v) Local Public Safety Coordination Commission Report: None Submitted

7(f)(vi) Unsheltered Advisory Committee Report:

-The Unsheltered Advisory Committee met for the first time June 30th and felt that it made good progress. The Committee agreed on the name “Unsheltered Advisory Committee, UAC”.

-It created a Mission Statement:

The Unsheltered Advisory Committee, UAC, will advise the Port Orford City Council on practical, humane, and legal ways to manage unsheltered camping in the community. The committee will gather information, identify concerns from the neighbors, Rays Market, service providers, and unsheltered residents, and recommend steps to reduce public health, safety, sanitation, environmental, and neighborhood impacts while recognizing the city’s limited resources.

-As per Mayor Ann, the role of the Port Orford Advisory Committee, UAC will be to provide recommendations on policy matters that come before the City Council or on adjustments needed to existing policy, especially with regards to the 16th Street ROW.

-In discussing the 16th Street Right of Way, (16th st ROW) the Committee unanimously agreed:

1. That the time, place and manner that the City Council adopted at the June 2026 City Council meeting for the designated camp at the 16th st ROW needed to be implemented consistently unless the City Council changes the ordinance for the BEST interests of our Community and those seeking to camp there.
2. That the City allows N2N to raise funds through grants to:
 - a. Build several screening fences so that the designated camp is not seen by those walking by nor seen by the customers at Rays Market. UAC felt that this was a very important thing to do and felt that there would be no liability to the city.
 - b. If there are campers who camp at the 16th st ROW abiding by the time, place and manner ordinance, that the City Council allows N2N raise funds for a porta potty and locked dumpster to maintain the camp and provide basic needs at the designated camp.
3. The UAC will seek other possible designated camp sites in the Community and bring their findings to the City Council. With “CONSIDERABLE” feedback from Rays Market management, market customers, Community members and neighbors to the 16th st ROW, it was determined that finding a different site was in the majority of our Community’s and the camper’s best interest and the UAC will be making this its top priority.

The UAC will be working on having a representative from ADAPT and one of our City Police Officers attend our meetings to broaden the perspective of its work.

- *Submitted by Gary Burns*

8 Old Business

8(a) Ordinance 26-12: Marijuana Facility Ban Update Memo

At the June 2026 City Council meeting, the City Council discussed the possibility of modifying the existing municipal marijuana regulations in town as described below. This concluded with a tie vote, and Mayor Vileisis cast a no vote to break the tie; however, the City Council agreed via consensus to return to this item at this month's meeting to discuss further after giving the citizens more time to become aware that this issue is being discussed.

Link to the Current Code Marijuana:
<https://ecode360.com/44185403>

8(a) Ordinance 26-12: Marijuana Facility Ban Update

ORDINANCE 2026-12: AN ORDINANCE REVISING SECTION 5.04.095 [Medical and Recreational Marijuana] TO ALLOW MARIJUANA PROCESSING, WHOLESALERS, AND LABS IN CITY LIMITS

WHEREAS, the Finance Committee has acknowledged the need to increase revenue sources for the City of Port Orford, and

WHEREAS, the City of Port Orford is not receiving the maximum amount of funds from State Revenue Sharing that it could because of restrictions in section 5.04.095, and

WHEREAS, the City Council has previously directed staff to bring revisions that would make the City eligible for additional State Revenue Sharing funds,

NOW, THEREFORE,

BE IT ORDAINED by the Common Council of the City of Port Orford, that section 5.04.095 is revised as set forth in Exhibit A attached hereto, and hereby be adopted:

Mayor, Ann Vileisis

Date

Attest:

City Recorder, Joseph Harrison

Date

8(b) Unsheltered Advisory Committee Recommendations

The Unsheltered Advisory Committee (UAC) met recently. To help reduce impacts of camping by unsheltered residents at the 16th St Right of Way, the UAC recommends the following:

1. Having N2N install a screening fence (~6 ft tall) on the east side of the 16th St right-of-way, and
2. Ordering a locked dumpster from CTR to be placed at a location away from the 16th St ROW, preferably adjacent to another city dumpster, where N2N can put trash that volunteers collect from unsheltered camps in the city.

Both projects are to be fully funded and managed by N2N.

The Council needs to approve direction on these recommended actions.

9 New Business

9(a) FY25 Audit Review and Corrective Action Plan

Council will need to vote on whether to accept the findings of the audit and adopt the corrective action plan put forth by Administrator Radcliffe.

Recommended Motions:

- I, Councilor [name], hereby so move to accept the findings of the FY25 audit and the corrective action plan as written.
- I, Councilor [name], hereby so move to accept the findings of the FY25 audit and the corrective action plan as amended.
- I, Councilor [name], hereby so move to challenge the findings of the FY25 audit and the corrective action plan.

9(b) Res 27-01: Correcting Wages in Resolution 26-13 Memo

In June 2026, the City Council approved employee wages as part of Resolution 2026-13: Setting the Tax Rate, Employee Wages, and Adopting the FY27 Budget. However, there was a scrivener's error, making 2 of the wages incorrect and leaving one employee off the list. The rest of the budget documents were prepared using the information below, so no other information needs to be corrected.

9(b) Res 27-01: Correcting Wages in Resolution 26-13

A resolution correcting the wages in Resolution 2026-13: Setting the Tax Rate, Employee Wages and Adopting the FY27 Budget.

WHEREAS, the City Council of the City of Port Orford adopted the FY27 Budget based on salaries and wages that were mis-transcribed when they were moved to a Resolution; and

WHEREAS, the salaries and wages below have been corrected to reflect the correct compensation; and

WHEREAS, the City of Port Orford recognizes the importance of transparency, accountability, and process;

THEREFORE, the City Council of the City of Port Orford RESOLVES to correct the previous error with the information below to establish employee wages in a clear, concise, and correct manner.

BE IT FURTHER RESOLVED by the *Common Council of the City of Port Orford* to correct the salaries and wages listed below to be effective July 1, 2026:

Employee	Annual Salary
Administrator	\$101,634 \$99,601
Police Chief	\$80,752
Public Works Superintendent	\$87,081

Employee	Annual Wage
Utility Clerk	\$49,815
Accountant Asst.	\$33,818
Assist. to Admin/ Planning/ Recorder	\$49,817 \$51,791
Wastewater Plant Oper	\$62,366
Maint. Worker #1	\$61,678
Maint. Worker #3	\$49,169
Utility Worker #1	\$56,017
Utility Worker #2	\$56,017
Police Officer #2	\$63,057
Police Officer #3	\$63,057
Police Officer #4	\$29,722
Police Officer #5	\$63,057

Mayor, Ann Vileisis
Attest:

Date

City Recorder, Joseph Harrison

Date

9(c) Resolution 27-02: Prohibiting Automated Surveillance

RESOLUTION 2027-02

A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF PORT ORFORD, OREGON, PROHIBITING THE IMPLEMENTATION OF AUTOMATED VEHICULAR SURVEILLANCE TECHNOLOGY AND MANDATING CITIZEN VOTER APPROVAL FOR FUTURE ALPR DEPLOYMENT

WHEREAS, the City of Port Orford is governed by its elected Common Council, which is strictly committed to protecting the constitutional rights, civil liberties, and fundamental digital privacy of all its citizens, visitors, and local business owners; and [\[1\]](#)

WHEREAS, automated mass surveillance technology, such as Flock Safety networks, relies on automated license plate readers (ALPR) and artificial intelligence to track, log, and centralize vehicle movement data without individualized reasonable suspicion or a judicial search warrant; and

WHEREAS, the City of Port Orford currently maintains no contracts, agreements, pilot programs, or operational use of Flock Safety surveillance networks or similar mass algorithmic tracking devices; and

WHEREAS, keeping Port Orford completely free of mass automated surveillance infrastructure preserves the transparent, accountable, and liberty-focused governance values central to the local community; and

WHEREAS, the Common Council recognizes that decisions impacting the fundamental privacy and daily tracking of the constituency should belong solely to the citizenry themselves rather than administrative procurement processes; and

THEREFORE, BE IT RESOLVED by the Common Council of the City of Port Orford, Oregon, as follows:

- **Formal Opposition and Prohibition:** The Common Council formally opposes and strictly prohibits the acquisition, implementation, contractual integration, or operational deployment of Flock Safety networks, or any equivalent automated AI-driven license plate reading networks, within the municipal boundaries of the City of Port Orford.
- **Protection of Local Resources:** No city funds, public assets, or personnel hours from city administration or municipal public safety services shall be authorized or allocated for the testing, procurement, database integration, or operation of mass vehicular surveillance databases.
- **Mandatory Citizen Referendum and Supermajority Requirement:** The City of Port Orford shall not lift this prohibition or enter into any contract or pilot program involving automated license plate readers or Flock surveillance systems without first referring the specific measure to the registered voters of Port Orford at a regular election. Any future deployment of this technology shall strictly require a supermajority vote of at least two-thirds (66.7%) of the participating local electorate to be approved.

- Distribution: Certified copies of this resolution shall be officially transmitted to the City Administrator, the City Recorder, departmental leadership, the Curry County Board of Commissioners and Curry County Recorder to formally establish municipal procurement boundaries.

PASSED, APPROVED, AND ADOPTED by the Common Council of the City of Port Orford this ____ day of _____, 2026.

Mayor, Ann Vileisis

Date

Attest:

City Recorder, Joseph Harrison

Date

9(d) Life Jacket Kiosk at 12th St. Boat Ramp, Letter of Support

A letter of support was in the process of being drafted when this agenda was published. It will be made available online at portorford.org under the link for this packet as soon as it is available. Councilors will have a paper copy for their review at the meeting.

10 Considerations

Citizens may approach the Council to speak on any matter. This is a time for the Council to hear concerns, not address them, and they may or may not immediately respond. After citizens have had their time, City staff may do the same. Finally, the Councilors, then the Mayor, may add their own consideration to the record.
Limit 3 minutes per person.

11 Future Meetings

City Council Meeting August 20th, 2026

12 Adjourn

Once the business of tonight's meeting has been completed and there are no further concerns, Mayor Vileisis will close the meeting after announcing the time for the record.