

4 Consent Calendar

4(a) Minutes from 4/16/2026

City of Port Orford
Meeting Minutes of the City Council
 In the Gable Chambers / Virtual participants
THURSDAY, April 16th, 2026, at 5:30 P.M.

Mayor and Council	Present	City Staff	Present
<i>Ann Vileisis, Mayor (AC)</i>	X	<i>City Administrator (CA) Melissa Radcliffe</i>	X
<i>Brett Webb, Councilor (BW)</i>	Late (5:45)	<i>Joseph Harrison, City Recorder</i>	X
<i>Gary Burns, Councilor (GB)</i>	X	<i>Head of Public Works John Isadore</i>	X
<i>Perri Rask, Councilor (PR)</i>	X		
<i>Deanna Brennan, Councilor (DB)</i>	X		
<i>Sara Lovendahl, Councilor (SL)</i>	X		
<i>Tim Pogwizd, Councilor (TP)</i>	X		

The minutes were prepared to the best of our ability using the recording available at:
<https://www.youtube.com/watch?v=4Oi2ouFmTKo>

1. (0:00-0:02) Call to Order/Roll Call
 - a. Mayor Ann Vileisis calls this regular session of the Port Orford City Council to Order @ 5:30 pm and leads the chamber in the Pledge of Allegiance.
 2. (0:05) Additions to the Agenda: Police Levy Discussion added as item 8(b)
 3. (0:05-0:07) Citizens' Concerns: None
 4. (0:07-0:10) Consent Calendar.
 - a. BW moves to approve the consent calendar as amended.
 - b. SL seconds the motion.
 - c. Vote: Without further discussion, the vote passes 5-0-1 at 5:38 PM.
- Councilor Burns Yes Councilor Pogwizd Abstain Councilor Rask Yes
 Councilor Lovendahl Yes Councilor Brennan Yes Councilor Webb Yes

5. (0:10) Presentation to Council: None

6. (0:10-1:35) Departmental Reports

- a. **Administration:** A written report is included in the packet. The council has questions about liens, judgments, and collections.
- b. **Mayor's Report:** A written report is included in the packet. Mayor AV gives updates about a grant for dredging the reservoir and the reinstatement of the BRIC grant program, which means Port Orford has the opportunity to update our application.
- c. **Finance:** A report was submitted by Kytola CPA services prior to the meeting. It can be viewed in full here:
<http://portorford.org/wp-content/uploads/2026/03/Budget-vs.-Actual-as-of-3-2026-Expense.pdf>
<http://portorford.org/wp-content/uploads/2026/03/Budget-vs.-Actual-as-of-3-2026-Revenue.pdf>
- d. **Public Works:** A written report was handed out at the meeting. Updates that were not in the report; Arizona lift station was vandalized, signage at the transient camp is in process of being installed, and Head of Public Works Isadore thanks the new Park Hosts for their dedicated work.
- e. **Planning:** Mayor AV gives the background on code violation enforcement issues that the Planning Commission has brought recommendations for and invites Planning Chair Greg Thelen to discuss them and answer council questions. Council discusses anonymous complaints, making classifications of Municipal complaints, and the possible creation of a volunteer group to help with education about code violations.
- f. **Police:** The report was sent to Council ahead of the meeting, and the Council has no questions for Chief Hobart.
- g. **Liaison**
 - i. **Parks:** Lovendahl goes over the highlights of her report, thanks new hosts for their work, informs the council that there has been some vandalism targeted at the park hosts, and that the hosts have requested an electric lawn mower.
 - ii. **Historic Preservation:** The Fort Point Sign is close to completion.
 - iii. **Port:** Webb gives an update on the whale entanglement issue.
 - iv. **Watershed:** The full report is in the packet
 - v. **Fire:** The Fire Department is review which county roads they can use and which properties near town they can access

7. (1:35-1:35) Old Business: None

8. (1:35) New Business

- a. (1:35-1:45) Resolution 2026-07 – Declaration of Emergency Removal of Failing Culvert:** Mayor AV reviews the background of the culvert removal process and explains why this emergency declaration is needed to move forward.

i. GB motions to approve Resolution 2026-07

ii. PR seconds the motion

iii. Vote: Council votes to enact Resolution 2026-07: 5-1-0 @ 7:15 PM.

<i>Councilor Burns</i>	<u>Yes</u>	<i>Councilor Pogwizd</i>	<u>Yes</u>	<i>Councilor Rask</i>	<u>Yes</u>
<i>Councilor Lovendahl</i>	<u>Yes</u>	<i>Councilor Brennan</i>	<u>Yes</u>	<i>Councilor Webb</i>	<u>No</u>

b. (1:45-2:00) Police Levy Discussion

- i.** Mayor AV gives an update on the Police Levy PAC; fliers have been developed and yard signs are going out. A website has been developed and is live along with an email account to answer citizen questions. Public Education Workshops have been scheduled for April 30th at 2 PM and 6 PM and Mayor Vileisis will be speaking to other community groups.

9. (2:00-2:05) Considerations

a. Citizens: None

b. Staff:

- i. CA Radcliffe:** Port Orford was highlighted in an episode of All Across Oregon – which could be a boon for tourism.

c. Councilors:

- i. BW:** Has a scheduling conflict with one of the tentative budget meeting dates.

10. (2:05-2:05) Future Meetings

- a. First Budget Meeting for Fiscal Year 2027:** May 21st, 2026 @ 4:00 PM
b. Regular Meeting of the City Council: May 21st, 2026 @ 5:30 PM

11. Adjourn

- a. Seeing no further business, Mayor AV ends the meeting @ 7:35 pm**

Attest:

Ann Vileisis
 Mayor, Ann Vileisis

10.2.2026
 Date

Joseph Harrison
 City Recorder, Joseph Harrison
pro tem

9/10/26
 Date